

# **ANNUAL REPORT**

**2021-2022**



**BANGLADESH INSTITUTE OF MANAGEMENT  
4, SOBHANBAG MIRPUR ROAD DHAKA-1207**

# Contents

Board of Governors (BOG), BIM	02
Executive Committee, Post Graduate Diploma Courses, BIM	03
A Brief Profile of BIM	04
Annual Performance, 2021-2022	
• Short courses	11
• Participants in Short Courses	12
• Online Training Activities	13
• Diploma Programs	14
• Research Works	15
• Employee Development	16
BIM Activities in Pictures	17
Comparison between 2020-2021 and 2021-2022	
• Short Courses	18
• Diploma Courses	18
• Income & Expenditure 2021-2022	19
• List of trainings organized during 2021 -2022	21
• List of Seminars organized during 2021 -2022	25
• List of trainings (Request) organized during 2021 - 2022	26
• Short Courses: 1961-1962 to 2021-2022	27
• PGD in Personnel Management 1966-2010	29
• PGD in Human Resource Management 2011-2022	30
• PGD in Industrial Management 1980-2022	30
• PGD in Marketing Management 1994-1995 to 2022	31
• PGD in Financial Management 1994-1995 to 2022	32
• PGD in Computer Science 1994-1995 to 2022	33
• Diploma in Social Compliance 2008-2022	34
• Diploma in Productivity & Quality Management	35
• List of Faculty Members, Officers and Staffs of BIM	36

## **BOARD OF GOVERNORS OF BANGLADESH INSTITUTE OF MANAGEMENT**

**Chairman:**

*Secretary* Ministry of Industries  
Government of the People's Republic of Bangladesh

**Members: \***

*Director General* Bangladesh Institute of Management

*Dean* Faculty of Mechanical Engineering  
Bangladesh University of Engineering and Technology

*Additional/Joint* Finance Division, Ministry of Finance

*Secretary\*\** Government of the People's Republic of Bangladesh

*Chairman* Bangladesh Chemical Industries Corporation (BCIC)

*Chairman* Bangladesh Jute Mills Corporation (BJMC)

*Chairman* Bangladesh Power Development Board (BPDB)

*Chairman* Bangladesh Steel & Engineering Corporation (BSEC)

*Chairman* Bangladesh Sugar & Food Industries Corporation (BSFIC)

*Chairman* Bangladesh Textile Mills Corporation (BTMC)

*President* Federation of Bangladesh Chamber of Commerce and Industry (FBCCI)

*President* Metropolitan Chamber of Commerce and Industry, Dhaka (MCCI)

*President* Bangladesh Employers' Association

**Member Secretary:**

*Faculty Member\*\*\** Bangladesh Institute of Management.

\* Not according to seniority

\*\* Nominated by the Secretary, Finance Division

\*\*\* Nominated by the Director General, BIM

## EXECUTIVE COMMITTEE OF POST GRADUATE DIPLOMA PROGRAMS, BIM

**Chairman:**

*Director General* Bangladesh Institute of Management (BIM)

**Members:**

*Director*<sup>1</sup> Institute of Business Administration, Dhaka University

*Professor*<sup>1</sup> Department of Finance and Banking, Dhaka University

*Professor*<sup>2</sup> Industrial and Production Engineering Department

Bangladesh University of Engineering and

Technology (BUET)

Representative from Bangladesh Employers' Association

Representative from BRAC (NGO)

*BIM Faculty*<sup>3</sup> Representative from Diploma Course

**Member Secretary:**

*Faculty*<sup>4</sup> Bangladesh Institute of Management (BIM)

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1. Nominated by the Vice Chancellor, Dhaka University.  
2. Nominated by the Vice Chancellor, BUET.  
3. Nominated by the Director General, BIM  
4. Nominated by the Director General, BIM



Administrative  
Building of BIM,  
Dhaka Campus

# BIM

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## A Brief Profile

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The origin of what today is known as the Bangladesh Institute of Management (BIM) can be traced back to 1961 when its precursor, the Management Development Centre, East Pakistan, was established. It is the outcome of a tripartite project known as

‘East Pakistan Management Development, Supervisory and Instructor Training Centre’. To establish this project, a plan of operation was signed by the then Government of Pakistan, the United Nations and ILO in 1960. The project came into being on 1-1-1961 under the administrative control of the Ministry of Health, Labour and Social Welfare (Labour and Social Welfare Division) of the then Central Government of Pakistan which was subsequently transferred to the Provincial Government of East Pakistan in December 1963.

In 1970, the East Pakistan Government Educational and Training Institutions Ordinance, 1961 (East Pakistan Ordinance No. XXVI of 1961) was made applicable for Management Development Centre with effect from 1-7-1970 thereby providing the centre with autonomous status.

In 1966, apart from offering short term, subject specific training programmes, a specialized, year-long Post Graduate Diploma in Personnel Management was introduced by the Centre.

After the liberation of the country in 1971, the institute was vested with the responsibility of building up human resources of the newly independent country. Between 1972—75, the public sector was the predominant sector of the economy and the majority of the clients of the institute were drawn from the public sector enterprises. The institute was further involved in providing training to the members of what was proposed to be the Industrial Management Service (IMS).

With gradual shift in development focus and liberalization of the economy from around 1975, there was distinct shift in focus of the activities of BIM. The client base also changed from a predominantly public sector to a mix of public and private sector. During the late 70’s to mid 80’s, the institute was recipient of major Technical Assistance Projects, which resulted in a major transformation of the institute. It became a hub of management training with participants being drawn from public, private and NGOs sectors. In the year 1981, another year long, Post Graduate Diploma in Industrial Management was introduced.

In the early 90’s, the then Bangladesh Management Development Centre (BMDC) was faced with stiff competition in the field of short, subject specific training programmes. The number of participants per course was dwindling as were the number of courses.

Against this backdrop, the BMDC took a far-reaching strategic decision to introduce a number of year long, Post-Graduate Diploma (PGD) courses. Three such academic programmes—PGD in



## Vision & Mission Statement

### Our Vision is

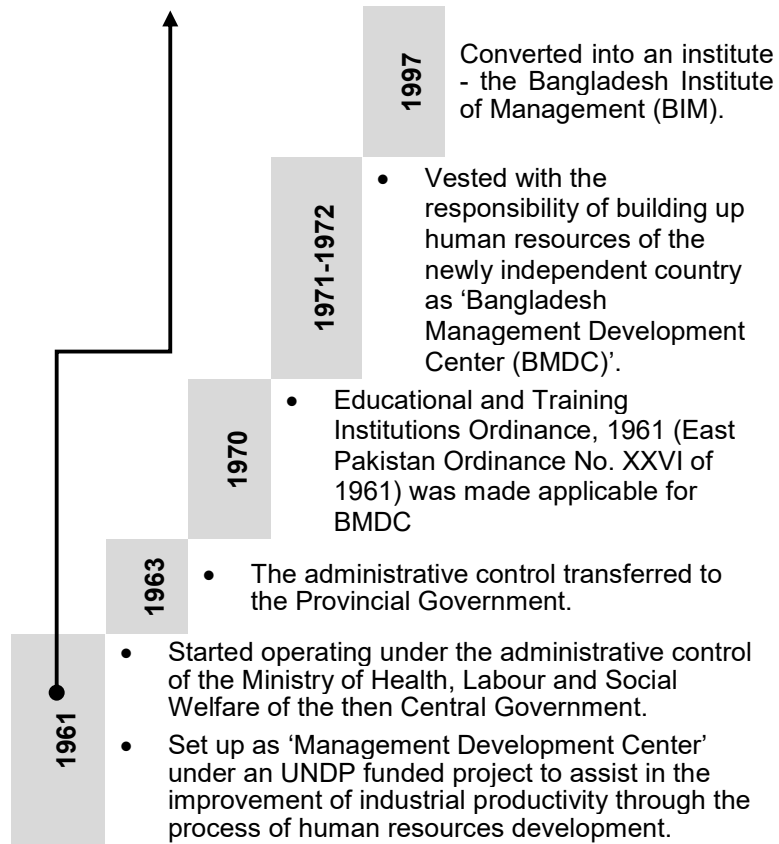
“Management Excellence in Bangladesh.”

### Our Mission is

“Human Resource Development and Institutional Capacity Building through Management Education, Training, Research and Consultancy Services.”

Marketing Management, PGD in Financial Management, PGD in Computer Science were introduced. Response to these new diploma programmes, particularly for computer science, was encouraging.

During late nineties, the BMDC started the process of restructuring itself so as to enable it to offer academic programmes designed to create professionals. It was in that light the Bangladesh Management Development Centre (BMDC) was converted into an institute-the Bangladesh Institute of Management (BIM) on August 04, 1997.



In 2008 considering the importance of RMG sector for the well being of Bangladesh economy , a 6 month long diploma in social compliance was introduced by the Institute.

The initiative is further enhanced by introducing another specialized Diploma in Productivity and Quality Management in the current year. Both the programs were launched in cooperation with German International Cooperation (GIZ).

While Training Research and Consultancy are the three mandated activities of BIM; the major thrust during the last decade has been on training and Post Graduate Diploma Programs.

## OUR OBJECTIVES

- ✓ To train and develop managers at all levels engaged in commercial, industrial and service organizations of private, public sector and NGO's.
- ✓ To help for improving productivity in different sectors of the economy through Training, Research and Consultancy services.
- ✓ To promote exchange of knowledge and experience.

## Administration and Organization

- The Board of Governors is the highest policy making body of BIM. The Board provides the policy framework for the Institute to operate and monitors its activities.
- The Board of Governors of BIM consists of members drawn from the government, business, trade associations, and academics. The Secretary, Ministry of Industries, Government of the People's Republic of Bangladesh is the Chairman of the Board.
- The Chief Executive of the Institute is the Director General, who is assisted by three Directors.
- The academic programs at BIM are grouped into ten specialized divisions. The divisions are as follows:
  1. Accounting and Financial Management
  2. Computer Services
  3. General Management
  4. Marketing Management
  5. Human Resource Management
  6. Production Management
  7. Consultancy and Productivity Services
  8. Project and Social Services
  9. Research, Evaluation and Publication
  10. TOT and Behavioral Management.
- In addition to this, there are six other sections namely Administration, Accounts, Audio Visual, Library, Maintenance and Reproduction.
- BIM has two other campuses- at Chattogram and Khulna headed by two Deputy Directors.



## Training Activities

BIM offers two types of courses: Short courses of one to four weeks long and Diploma courses of six months to one-year duration.

### a. Short Courses

During the course of the last decade, BIM has organized over 80 courses and seminars annually of varying duration ranging from one to four weeks, sometimes of longer duration for request programs.

Till the year ending June 2022, the total number of short courses organized by the institute has been 4,312 and the total number of executives trained in various short courses is 63,695.

### b. Diploma Courses

Presently, BIM offers the following five post graduate diploma courses of one year each (i) Human Resource Management, (ii) Industrial Management, (iii) Marketing Management, (iv) Financial Management and (v) Computer Science.

Among the post graduate diploma courses mentioned above, the highest participation is observed in the discipline of Human Resource Management. The course has also been offered in Chattogram campus since 1985.

Apart from above Post-Graduate Diploma courses, BIM offers Diploma in “Social Compliance” and “Productivity & Quality Management” of six months duration.

#### Diploma Course

##### 1966

- Number of Course(s) 01
- Number of Participants Enrolled 37

##### 2022

- Number of Course(s) On going 07
- Number of Participants Enrolled 564

##### 1966 to 2022

- Number of Participants Enrolled 18,466
- Total Number of Participants Graduated 12,236



## Diploma Programs | Time-line

**1966**

Postgraduate Diploma in Personnel Management (PGDPM) was introduced.

**1981**

Post Graduate Diploma in Industrial Management (PGDIM) was introduced.

**1994**

Three academic programs - Post Graduate Diploma in Marketing Management, Post Graduate Diploma in Financial Management, Post Graduate Diploma in Computer Science were introduced.

**2002**

Post Graduate Diploma in Business Management was introduced in place of Post Graduate Diploma in Industrial Management.

**2008**

Diploma in Social Compliance was introduced in cooperation with German International Cooperation (GIZ).

**2011**

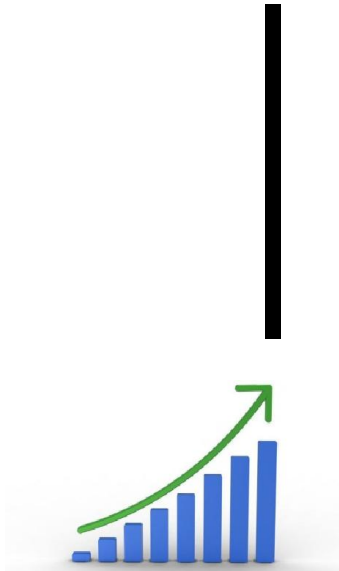
- Postgraduate Diploma in Personnel Management (PGDPM) was updated as Postgraduate Diploma in Human Resource Management (PGDHRM).
- Reintroduction of Post Graduate Diploma in Industrial Management (PGDIM) in place of Post Graduate Diploma in Business Management (PGDBM).

**2013**

- Diploma in Productivity and Quality Management has been launched in cooperation with German International Cooperation (GIZ) on January 31, 2013.
- Post Graduate Diploma in Human Resource Management has been reintroduced in Khulna campus after an interval of six years.
- Online application and admission systems have been implemented in Postgraduate Diploma Programs.

**2022**

- Post Graduate Diploma in five subjects started with 564 participants.



## **Other Activities**

### **a. Consultancy**

BIM has multidisciplinary experience in consultancy services and has rendered services to various national and international agencies and organizations. The clientele include among others, Bangladesh Inland Water Transport Authority (BIWTA), Dhaka Transport Coordination Authority (DTCA), Save the Children, Ministry of Disaster Management and Relief (MoDMR), Department of Technical and Vocational Education (DTVE), Dhaka WASA, Bangladesh Steel and Engineering Corporation (BSEC), Bangladesh Textile Mills Corporation (BTMC), Dhaka City Corporation (DCC), Dhaka Mass Rapid Transit Authority, Department of Family Planning (DFP), Bureau of Manpower Employment and Training (BMET), Investment Corporation of Bangladesh (ICB), Bangladesh Industrial Technical Assistance and Cooperation (BITAC), Bangladesh Standard & Testing Institution (BSTI), Bangladesh Agricultural Research Council (BARC) etc. In-house services are also provided to various organizations on need basis.

### **b. Research**

BIM also undertakes research projects. Such research projects deal with Training and Management Development, Corporate Management, Incentive Schemes, Managerial Motivation, Quality Circles, Recruitment and Selection, Performance Appraisal etc. In the last fiscal year faculty members of BIM have conducted 13 studies using internal research grant of BIM.

### **c. Publication**

"Management Development" a quarterly publication of Bangladesh Institute of Management always solicits articles on contemporary issues in the field of socio-economic, business management, human resource development etc. Articles that are based on empirical studies are preferred. Articles on innovative and creative approaches on the subject matter of socio-economic, business management, human resource development are always welcomed.

## **Resources**

### **a. Faculty**

BIM can rightly boast of a multi-disciplinary faculty who bring with them not only academic distinction but also professional competence of a high degree. BIM has taken particular care to train up its faculty both at home and abroad so that they are able to discharge their duties to the best of their ability and to the complete satisfaction of their clientele. Most of the faculty members have had some experience in the industry which enables them to better empathies with the participants, who are mostly drawn from the trade and industry. This also adds to the effectiveness of the courses offered by BIM.

### **b. Physical Facility**

The main campus of BIM is located on five acres of land at 4, Sobhanbag, Mirpur Road, in the centre of Dhanmondi, Dhaka. As the work of “Strengthening of BIM Dhaka Project” has started some part of BIM’s old construction is demolished for further construction of 12 storied building. At present there are fourteen fully equipped, air-conditioned classrooms. After the completion of the project there will be 28 classrooms with modern training facilities where 1,850 participants can be accommodated at a time. The old hostel of BIM is also under construction so there is only one building containing 15 air-conditioned rooms including twin beds and dining facility for 30 individuals but the capacity will be more than double after the completion of the project. BIM has similar, though smaller facilities in the other two major cities of Bangladesh—Chattogram and Khulna.

### **c. Computer Labs**

BIM has two computer labs equipped with the latest state of the art microcomputers numbering over 100. The computer labs are suitably designed to provide conducive learning environment to the participants of computer related courses. Latest software’s are available for running database, spreadsheet and word-processing applications. A modern computer lab facility is also available for the participants at the Chattogram Campus.

### **d. Library Facilities**

The fully air-conditioned library at Dhaka has a rich collection of books on various aspects of management and modern business practices as well as a large number of national and international journals. Library facilities are available to all participants and other readers interested in management education.

## Short Courses|2021-2022

Table No. 01  
Number of Short Courses Organized  
for the Period 2021 – 2022

SL. No.	Name of Division	No. of Course Held		Total
		Regular*	Special*	
1.	Accounting and Financial Management	5	19	24
2.	Computer Services	1	0	1
3.	General Management	0	2	2
4.	Marketing Management	0	6	6
5.	Human Resource Management	2	13	15
6.	Production Management	3	0	3
7.	Consultancy and Productivity	3	0	3
8.	Project and Social Services	1	6	7
9.	Research and Publication	4	6	10
10.	TOT and Behavioral Management	7	4	11
11.	Chattogram Campus	0	2	2
12.	Khulna Campus	0	0	0
<b>Grand total</b>		26	58	84

✓ Short courses have been the focal activity of BIM for the Year under review.

✓ A total of 84 courses were conducted in the year 2021-2022.

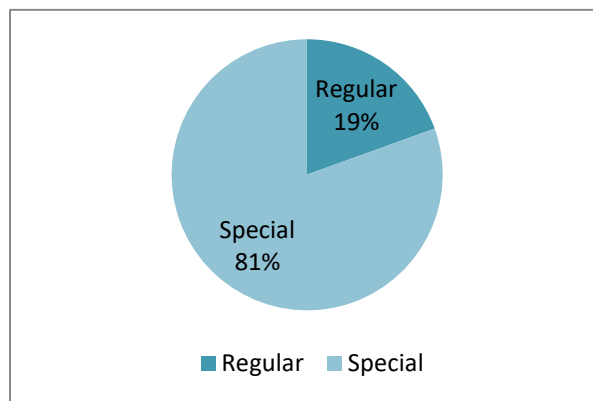
**Regular Course(s)**' refers to the accomplishment of a scheduled course; **'Special Course(s)**' are the courses that are offered by BIM outside of the scheduled course.

## Participants in Short Courses|2021-2022

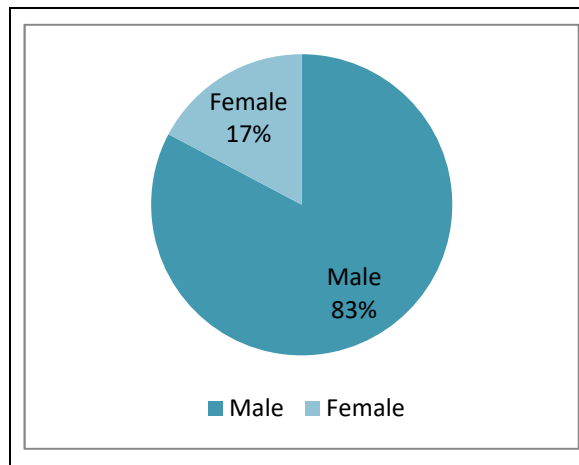
Table No. 02  
Participants by Type of Courses, 2021-2022

Type of Course	No. of Participants		
	Male	Female	Total
Regular	315	55	370
Special	1256	273	1529
<b>Total</b>	<b>1571</b>	<b>328</b>	<b>1899</b>

Graph No. 01  
Percentage of participants by Type of Courses, 2021– 2022



Graph No. 02  
Percentage of Participants by Sex, 2021- 2022



## **Online Training Activities at BIM |2021-2022**

BIM has made significant strides in innovation and digitization of government and civic services and continues to do so. During the Covid-19 pandemic online classes were launched through Zoom platform in collaboration with BDREN (Bangladesh Research and Education Network) under the Bangladesh University Grants Commission. BIM has started to deliver online base short training programs of different durations. In the 2021-2022 fiscal year BIM has delivered training to 1,071 participants through 38 online courses.

**Table No. 03**  
**Month wise number of online courses & participants,**  
**2021-2022**

<b>SL</b>	<b>Month</b>	<b>Courses</b>	<b>Participants</b>
1	July' 2021	-	-
2	August' 2021	8	180
3	September' 2021	4	137
4	October' 2021	3	64
5	November' 2021	3	40
6	December' 2021	5	122
7	January' 2022	-	-
8	February' 2022	5	133
9	March' 2022	5	166
10	April' 2022	1	38
11	May' 2022	2	51
12	June' 2022	2	140
<b>Total</b>		<b>38</b>	<b>1071</b>

## Diploma Programmes|2022

Table No. 4

### Enrollment in the Post-Graduate Diploma Courses, 2022

Name of Diploma Course	Enrollment (2022)
• Post Graduate Diploma in Human Resource Management (PGDHRM) (Dhaka Campus)	361
• Post Graduate Diploma in Financial Management (PGDFM)	29
• Post Graduate Diploma in Marketing Management (PGDMM)	40
• Post Graduate Diploma in Computer Science (PGDCS)	21
• Post Graduate Diploma in Industrial Management (PGDIM)	17
• Post Graduate Diploma in Human Resource Management (PGDHRM) (Chattogram Campus)	79
• Post Graduate Diploma in Human Resource Management (PGDHRM) (Khulna Campus) *	17
<b>Total</b>	<b>564</b>

## Major Consultancy Works|2021-2022

BIM is engaged in providing various consultancy services such as assist in feasibility study, capacity building, impact assessment, recruitment process, development of training manuals, etc. for several years. During the year of 2021-2022, BIM has conducted the listed below studies

Table No. 5

### List of Major Consultancy Works, 2021-2022

S/N	Name of the Study
1	Feasibility Study on the project titled “Strengthening BITAC” commissioned by Bangladesh Industrial Technical Assistance and Centre (BITAC).
2	Feasibility Study on the project titled “Construction of 100 Technical Training Centre in 100 Upazillas” commissioned by Ministry of Expatriates’ Welfare and Overseas Employment.
3	Feasibility Study on the project titled “Construction of 10 Regional Offices in 10 Districts” commissioned by Bangladesh Standards & Testing Institution (BSTI).
4	Feasibility Study on the project titled “Construction of 6 Regional Campuses in 6 Districts” commissioned by Bangladesh Industrial Technical Assistance and Centre (BITAC).
5	Feasibility Study for Establishment of Khulna Dental College & Hospital & Mugda Medical College, DGME.

## Research Works |2021-2022

In the last fiscal year faculty members of BIM have conducted 13 Research Works using internal research grant of BIM.

**Table No. 6**  
**List of Research Works, 2021-2022**

S/N	Title of the Research	Research Work Done by Person(s)/ Organization
1	The Nexus Between Organizational Culture and Employees' Turnover Intention: Mediating Effect of Psychological Empowerment	Akhund Ahammad Shamsul Alam, SMC, BIM Md. Zafar Ali, MC, BIM
2	Impact of 4IR on Job Profile and Skills of HR Professionals	Shaikh Sajibur Rahman, MC, BIM.
3	Implementation of Health & Safety Provisions of Bangladesh Labor Act-2006 in Dhaka Division: Workers Perception	Mohammad Mainul Islam, SMC, BIM
4	Rebranding BIM: Scope and Strategies	Nirjhar Mazumder, MC, BIM
5	Training Needs Analysis in Chattogram Metropolitan City	Farkhunda Dorin, SMC, BIM Md. Robiul Islam Khan, MC, BIM
6	Readiness and Challenges of Digital Leadership Competencies of Managers' Adaptability to meet the IR 4.0: An Empirical Study on Mid-level Managers in Dhaka, Bangladesh	Mamun Muztaba, MC, BIM
7	An Assessment of Management Training Programs in Bangladesh During Covid-19: A Case Study on BIM	Md. Mahbub ul Alam, SMC, BIM Md. Aminul Islam, SMC, BIM
8	The impact of Technostress on employees and the Role of Technical Self-efficacy and Technical Support as a Moderator.	Tanvir Hossain, SMC, BIM
9	Employability Skill Gap for Graduates in Banking Sector in Bangladesh.	Lamia Farha, SMC, BIM
10	Innovation-led Governance for Economic Development of Bangladesh	Dr. Engr. Md Mamunur Rashid, SMC, BIM
11	Trainees' Satisfaction: Comparison between Face to face and Virtual medium Training During the COVID-19 Pandemic	Amenoor, SMC, BIM
12	Role of Training on Promoting Women Empowerment: A Study on Women Entrepreneurs	Md. Rajibul Hoque, MC, BIM Aklima Zaman, SRO, BIM
13	Cost of Human Resource and its Impact on Financial Performance: An Inquiry into the Pharmaceutical & Chemical Companies Listed in Dhaka Stock Exchange	Mohammad Sayeedur Rahman, MC, BIM



## Employee Development|2021-2022

BIM firmly believes that employee development activities help in the growth and development of employees, who are the true assets of an organization. A detail list of In-house training programs for faculty members as well as staffs of BIM is presented below.

**Table No. 7**  
**List of In-House Training Organized during the Year 2021-2022 at BIM Campus**

S/ N	Name of the Training/Course/Seminar/Workshop	Duration	No. of Participants	Venue
1	সু-শাসন সংক্রান্ত (প্রথম ব্যাচ)	September 11, 2021	24	BIM Dhaka
2	সু-শাসন সংক্রান্ত (দ্বিতীয় ব্যাচ)	September 12, 2021	25	BIM Dhaka
3	Spread sheet Analysis with MS-Excel	June 26-29, 2021	9	BIM Dhaka
4	Training Needs Assessment & Content Development (1st Batch)	November 21- December 03, 2021	16	AIT, Thailand.
5	চাকুরী সংক্রান্ত	December 30, 2021	23	BIM Dhaka
6	Training Needs Assessment & Content Development (2nd Batch)	December 12-24, 2021	15	AIT, Thailand.
7	সু-শাসন সংক্রান্ত (প্রথম ব্যাচ)	March 30, 2022	34	BIM Dhaka
8	সু-শাসন সংক্রান্ত (দ্বিতীয় ব্যাচ)	March 31, 2022	33	BIM Dhaka
9	Readiness of Training Institute to Meet 4IR	April 24, 2022	21	BIM Dhaka
10	শুদ্ধাচার ও সু-শাসন সংক্রান্ত	April 24, 2022	22	BIM Dhaka
11	Advance Training of Trainers	May 29-June 02, 2022	20	BIM Dhaka
12	Readiness of Training Institute to Meet 4IR	June 22, 2022	25	BIM Dhaka
13	Readiness of Training Institute to Meet 4IR	June 23, 2022	25	BIM Dhaka
14	অভিযোগ প্রতিকার ব্যবস্থা (প্রথম ব্যাচ)	June 24, 2022	19	BIM Dhaka
15	অভিযোগ প্রতিকার ব্যবস্থা (দ্বিতীয় ব্যাচ)	June 25, 2022	27	BIM Dhaka
16	শর্টকোর্স ম্যানেজমেন্ট সিস্টেম	June 26, 2022	15	BIM Dhaka
17	অভিযোগ প্রতিকার ব্যবস্থা	June 27, 2022	28	BIM Dhaka
18	স্টোর ম্যানেজমেন্ট সিস্টেম	June 27, 2022	15	BIM Dhaka
19	অভিযোগ প্রতিকার ব্যবস্থা	June 27, 2022	28	BIM Dhaka
20	Research and Publication	June 28, 2022	21	BIM Dhaka
21	অভিযোগ প্রতিকার ব্যবস্থা (প্রথম ব্যাচ)	June 29, 2022	19	BIM Dhaka
22	Training Article Publication	June 30, 2022	21	BIM Dhaka
23	অভিযোগ প্রতিকার ব্যবস্থা (দ্বিতীয় ব্যাচ)	June 30, 2022	19	BIM Dhaka

## BIM Activities in Picture :



BIM paid tribute to the father of the nation at his tomb on the occasion of the celebration of the 100th anniversary of the birth of the father of the nation, Bangabandhu Sheikh Mujibur Rahman on January 21, 2022,



On the occasion of Sheikh Russell Day, BIM organized a discussion meeting and "Doa – Mahfil" on 18<sup>th</sup> October, 2021.



Director General of BIM, Director of AITX, faculty members of BIM and senior officials from relevant branches of the Ministry of Industry in the bilateral cooperation memorandum signing ceremony between Bangladesh Institute of Management (BIM) and Asian Institute of Technology Extension (AITX) on June 29, 2022.



Director General of BIM Mrs. Tahmina Akhter submitted Annual Performance Agreement 2022-2023 of BIM to Honorable Minister of Industry of the People's Republic of Bangladesh Mr. Nurul Majid Mahmud Humayun MP on June 26, 2022.

**Comparison Between 2020 -2021 & 2021-2022  
Short Courses**

Table No. 8

**Number of Short Courses: 2020-2021 & 2021-2022**

No.	Name of the Division	Number of Short Courses	
		2020-2021	2021-2022
1.	Accounting and Financial Management	26	24
2.	Computer Services	2	1
3.	General Management	0	2
4.	Marketing Management	2.5	6
5.	Human Recourses Management	16.5	15
6.	Production Management	4	3
7.	Productivity and Consultancy	2	3
8.	Project and Social Service	5.5	7
9.	Research and Publication	3.5	10
10.	ToT and Behavioral Management	3.5	11
11.	Chattogram Campus	4.5	2
12.	Khulna Campus	0	0
	<b>Total</b>	70	84

**Comparison Between 2020-2021 & 2021-2022  
Diploma Courses**

Table No. 9

**Enrollment in the Post-Graduate Diploma Courses**

Name of the Post Graduate Diploma Programs	Enrollment	
	2021	2022
▪ Human Resource Management (HRM) (Dhaka Campus)	324	361
▪ Financial Management	17	29
▪ Marketing Management	32	40
▪ Computer Science	18	21
▪ Industrial Management	23	17
▪ Human Resource Management (HRM) (Chattogram Campus)	83	79
▪ Human Resource Management (HRM) (Khulna Campus)	14	17
<b>Total</b>	<b>511</b>	<b>564</b>

## Income and Expenditure 2021-2022

### Income of BIM

S/ N	Head	2021-2022
1.	Own Earning	4,99,86,875.34
2.	Government Grant	12,99,56,171.90
	<b>Total</b>	<b>179943047.24</b>

### Expenditure of BIM

S.N	Economic Code	Heads of Expenditure	2021-2022
1	3111101	Officer's Salary	1,78,27,680.00
2	3111201	Employee Salary	1,33,84,640.58
3	3111302	Travel Allowances	1,13,060.00
4	3111306	Education Allowances	4,68,500.00
5	3111310	House Rent	55,03,235.92
6	3111311	Medical Allowances	15,19,945.16
7	3111314	Tiffin	1,36,659.35
8	3111315	Uniform	2,43,232.00
9	3111316	Washing Charge	51,229.68
10	3111325	Festival Bonus	50,25,668.00
11	3111327	Overtime	14,47,526.16
12	3111328	Recreational Allowance	-
13	3111331	Refreshment	10,800.00
14	3111332	Honorarium/ Fee/	35,000.00
15	3111335	New-year Allowance	4,84,252.00
16	3111338	Other Allowances	1,90,212.00
17	3211101	Award/Reward	63,720.00
18	3211109	Wages (Labour)	2,91,645.00
19	3211110	Legal Expenditure	-
20	3211111	Seminar & Conference	5,97,500.00
21	3211113	Electricity	15,77,533.00
22	3211115	WASA	25,60,316.00
23	3211119	Postal Cost	49,092.00
24	3211120	Telephone/Telegram	2,14,782.00
25	3211125	Circulation & Advertisement	6,39,853.00
26	3211126	Audio/Video	4,00,000.00
27	3211127	Book, Journal	41,649.00
28	3211129	Office Building Rent	-

29	3211135	Recruitment Exam	16,49,930.00
30	3221101	Audit Fee	-
31	3221108	Insurance/Bank Charges	86,565.00
32	3231201	Training Cost	4,90,58,009.00
33	3244101	Transport (Conveyance)	7,02,409.00
34	3243101	Petrol, Oil, Lubricant	3,45,668.00
35	3243102	GAS	16,52,177.00
36	3252101	Bed	57,677.00
37	3255102	Printing and Binding	3,86,931.00
38	3255104	Stationery, Seal & Stamp	19,75,751.05
39	3255105	Others Stationery	14,64,040.00
40	3257101	Consultancy	2,39,26,226.00
41	3257105	Innovation	65,398.00
42	3257206	Allowance	94,400.00
43	3257301	Ceremonial Festival	19,91,109.00
44	3258101	Vehicle	7,24,365.00
45	3258102	Furniture	19,885.00
46	3258103	Computer/Office Fixture	3,31,455.00
47	3258105	Machine & Tools	9,94,079.00
48	3258106	Residential Building	1,99,99,002.00
49	3258107	Office Building	27,80,886.00
50	3258140	Vehicle Maintenance	3,00,000.00
51	3257103	Research	37,08,082.00
52	3421506	Contributory Provident Fund	22,27,484.34
53	3731101	Gratuity	66,96,580.00
54	3821102	Land Tax	41,880.00
55	3821103	Municipality Tax	2,00,000.00
56	4111301	National Memorial	-
57	4112101	Vehicle Maintenance	-
58	4112201	ICT/ E - Governance	3,95,260.00
59	4112202	Computer Equipment	24,81,182.00
60	4113301	Software	6,95,000.00
61	4112303	Electrical Equipment	5,15,593.00
62	4112314	Furniture	14,98,293.00
		<b>Total</b>	<b>17,99,43,047.24</b>

**LIST OF TRAINING PROGRAMS ORGANIZED DURING 2021 - 2022**

S.L No	Course Name	Duration	Venue	Course Coordinator	No. of Participants
1	পেনশন ও আর্থিক ব্যবস্থাপনা	03-05 August 2021	Online	M. Amenoor	22
2	সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী	10-12 August 2021	Online	M. Amenoor	16
3	Capacity Development for Public Procurement Processes	08-11 August 2021	Online	Md. Aminul Islam	20
4	সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন	03-05 August 2021	Online	M. Amenoor	32
5	Cyber Security Awareness Training	17-18 August 2021	Online	S M Ariful Islam	35
6	Online Office Management	22 August - 05 September, 2021	Online	S M Ariful Islam	26
7	Data Analysis with MS-Excel	22-26 August, 2021	Online	Farkhunda Dorin	17
8	Operation and Supply Chain Management	26-28 August, 2021	Online	Dr. Eng. Md Mamunur Rashid	12
9	NIS & Good Governance Related Training	04 September, 2021	Online	Md. Zafar Ali	46
10	NIS & Good Governance Related Training	06 September, 2021	Online	Md. Zafar Ali	36
11	পেনশন ও আর্থিক ব্যবস্থাপনা" শীর্ষক online প্রশিক্ষণ	07-09 September, 2021	Online	M. Amenoor	19
12	Public Service Innovation	12-13 September 2021	BIM Dhaka	Farkhunda Dorin	11
13	PPR 2008 and Annual Procurement Planning	26-30 September, 2021	BIM Dhaka	Engr. Md. Mehboob Hasan Kallol	22
14	Training of Trainers (ToT)	26-30 September, 2021	BIM Dhaka	Md. Rabiul Islam Khan	6
15	Certificate Course on Leadership and Managerial Competencies (CCLMC)	24-25 September, 2021	BIM Dhaka	Mamun Muztaba	14
16	Digital Transformation in Government Offices	19-30 September, 2021	Online	Nirjhar Majumder & Shaikh Sajibur Rahman	36
17	Management for New Managers	03-07 October, 2021	BIM Dhaka	Lamia Farha	7
18	Practical Income Tax & VAT Management	03-14 October, 2021	BIM Dhaka	Tanvir Hossain	23
19	সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন শীর্ষক প্রশিক্ষণ	06-07 October, 2021	BIM Dhaka	M. Amenoor	17

S.L No	Course Name	Duration	Venue	Course Coordinator	No. of Participants
20	সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী	09-10 October, 2021	BIM Dhaka	M. Amenoor	23
21	Foundation Training for the Employees of Walton Hi – Tech Industries Limited	30-31 October, 2021	Walton Factory, Chandra, Gazipur	Md. Mahbub ul Alam	53
22	Service Simplification	10-11 October, 2021	BIM Ctg	Farkhunda Dorin	8
23	Data Analysis using MS-Excel & Google Sheets	24 October- 04 November 2021	Online	Farkhunda Dorin	14
24	Accounts Management for Staff & Executive	22-23 October, 2021	BIM Dhaka	Md. Zafar Ali	11
25	ToT on Recent Governance Issues of Bangladesh	26-27 October, 2021	Online	Md. Zafar Ali	18
26	TOT on Annual Performance Agreement (APA)	27-28 October 2021	Online	Mamun Muztaba	27
27	Capacity Development for Managing Public Procurement Process	22-25 October,2021	BIM Dhaka	Md. Aminul Islam	11
28	Digital Transformation in Government Offices	31 October -11 November, 2022	BIM Dhaka	Nirjhar Majumder & Shaikh Sajibur Rahman	30
29	Project Management	28-30 October, 2021	Online	Dr. Eng. Md. Mamunur Rashid	20
30	Government Audit & Advance Financial Management	26-27 November, 2021	BIM Dhaka	Md. Zafar Ali & Rajibul Hoque	44
31	Internal Audit Management (Online)	19-27 November, 2021	Online	Md. Rajibul Hoque	9
32	সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন" শীর্ষক প্রশিক্ষণ	06-07 November,2021	BIM Dhaka	M. Amenoor	10
33	NIS & Good Governance Related Training	20 November, 2021	Online	Md. Zafar Ali	17
34	Public Procurement Management	25-27 November, 2021	Online	Dr. Eng. Md. Mamunur Rashid	14
35	Training of Trainers (ToT)	21-25 November, 2021	BIM Dhaka	Md. Rabiul Islam Khan	18
36	Project Monitoring and Evaluation	05-09 December, 2021	BIM Dhaka	Aklima Zaman	12
37	সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী	26-27 December, 2021	BIM Dhaka	M. Amenoor	33
38	সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন	29-30 December, 2021	BIM Dhaka	M. Amenoor	19
39	Digital Transformation in Government Offices	16-27 January, 2022	Online	Nirjhar Majumder & Shaikh Sajibur Rahman	27

S.L No	Course Name	Duration	Venue	Course Coordinator	No. of Participants
40	Digital Transformation in Government Offices	16-27 January, 2022	Online	Nirjhar Majumder & Shaikh Sajibur Rahman	29
41	Online Service Simplification	23-24 January, 2022	Online	Farkhunda Dorin	8
42	Supply Chain Management	20 -29 January, 2022	BIM Ctg	Eng. Md. Tariqul Islam & Farkhunda Dorin	14
43	পেনশন ও আর্থিক ব্যবস্থাপনা	09 -10 January, 2022	BIM Dhaka	M. Amenoor	24
44	Financial Management for Executives	02 -06 January, 2022	BIM Dhaka	M. Amenoor	8
45	NIS Good Governance Related Training	22 January, 2022	Online	Md. Zafar Ali	35
46	Online office Management (25th Batch)	30 January-10 February 2022	Online	S M Ariful Islam	23
47	Communication and Relationship Management Competency	11 -13 January, 2022	BIM Dhaka	Lamia Farha	18
48	Cyber Security Awareness Training (25th Batch)	04-05 February, 2022	BIM Dhaka	S M Ariful Islam	12
49	Goods Procurement Process as Per PPR 2008.	18-19 February, 2022	BIM Dhaka	Md. Aminul Islam	11
50	Bangladesh Labor Act 2006 and Bangladesh Labor Rules 2015	22 February, 2022	Online	Md. Zafar Ali	12
51	Professional Income Tax & VAT Management	25-26 February, 2022	BIM Dhaka	Tanvir Hossain	14
52	Women in Leadership	23-24 February, 2022	BIM Dhaka	Lamia Farha	50
53	Women in Leadership	26-27 February, 2022	BIM Dhaka	Lamia Farha	45
54	Preparation for Research Concept Notes	27 February – 03 March, 2022	Online	Mohammad Sayeedur Rahman & Aklima Zaman	14
55	Effective Managerial Communication	06-08 March, 2022	Online	Lamia Farha	11
56	Training of Trainers (ToT)	20-24 March, 2022	BIM Dhaka	Md. Rabiul Islam Khan	11
57	সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন.	15-16 March, 2022	BIM Dhaka	M.Amenoor	14
58	Cyber Security Awareness Training (26th Batch)	11-12 March, 2022	BIM Dhaka	S M Ariful Islam	26
59	Feasibility Study for Development Project	20-21 March, 2022	BIM Dhaka	M. Amenoor & Mohammad Sayeedur Rahman	19



S.L No	Course Name	Duration	Venue	Course Coordinator	No. of Participants
60	Training to Government Employee for Better Performance	20-25 March, 2022	BIM Dhaka	M.Amenoor	17
61	Online Office Management (26th Batch)	20-31 March, 2022	Online	S M Ariful Islam	31
62	সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী	30-31 March, 2022	BIM Dhaka	M.Amenoor	19
63	Entrepreneurship Development	06-08 March, 2022	BIM Dhaka	Mamun Muztaba & Aklima Zaman	75
64	Localization & Mainstreaming of SDGs Industrial Development & Ecology: Integrating in Citizen Charter, Fyp & APA	20-24 March, 2022	Online	Mohammad Sayeedur Rahman & Md. Rajibul Hoque	15
65	Digital Office Solution with Google Tools	14-25 March, 2022	Online	Nirjhar Majumder & Shaikh Sajibur Rahman	34
66	Training on " Government Audit & Advance Financial Management"	08-09 April, 2022	BIM Dhaka	Md. Rajibul Hoque & Md. Zafar Ali	25
67	Data Analytics & Data Driven Decision Making in Office Management	20 February -20 April, 2022	BIM Dhaka	Nirjhar Majumder & Shaikh Sajibur Rahman	38
68	Digital Transformation in Government Offices	10-24 May, 2022	Online	Nirjhar Majumder & Shaikh Sajibur Rahman	25
69	Digital Transformation in Government Offices	10-24 May, 2022	Online	Nirjhar Majumder & Shaikh Sajibur Rahman	26
70	Advanced Certificate Course on Public Procurement and Project Management	21 January-28 May, 2022	BIM Dhaka	Md. Aminul Islam, Lamia Farha & Tanvir Hossain	14
71	Weekend course on Data Analysis Using Microsoft Excel & Google Sheets	05-06 May, 2022	BIM Dhaka	Farkhunda Dorin	7
72	Managing Grievance & Disciplinary Issues Related to Employment	22-25 May, 2022	BIM Ctg.	Farkhunda Dorin	12
73	Cyber Security Awareness Training (27th Batch)	24-25 June, 2022	BIM Dhaka	S M Ariful Islam	13

S.L No	Course Name	Duration	Venue	Course Coordinator	No. of Participants
74	সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন	26-27 June, 2022	BIM Dhaka	M. Amenoor	26
75	Leadership & Management Development	05-09 June, 2022	BIM Dhaka	Lamia Farha	9
76	পেনশন ও আর্থিক ব্যবস্থাপনা	18-19 June, 2022	BIM Dhaka	M. Amenoor	22
77	Feasibility Study for Development Project	11-12 June, 2022	BIM Dhaka	M. Amenoor & Mohammad Sayeedur Rahman	16
78	সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী	11-12 June, 2022	BIM Dhaka	M. Amenoor	20
79	Accounts Management for Staff & Executive	10-11 June, 2022	BIM Dhaka	Md. Zafar Ali	20
80	ToT on Recent Governance Issues of Bangladesh	17-18 June 2022	BIM Dhaka	Md. Zafar Ali	20
81	Weekend course on Data analysis using Microsoft Excel & Google Sheets	20 May-11 June, 2022	BIM Dhaka	Farkhunda Dorin	7
82	সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী	27-28 June, 2022	BIM Dhaka	M. Amenoor	15
83	Entrepreneurship Development	27-28 May, 2022	Online	Mamun Muztaba	133
84	Training of Government Performance Management Skills for Government Officers (GPMSGO)	19-30 June, 2022	BIM Dhaka	Md. Zafar Ali	22
<b>Total</b>					<b>1,899</b>

### List of Seminars Organized During 2021-2022

S/ N	Name of the Seminar	Duration	No. of Participants	Venue
1.	International Seminar on Emergence of Fourth Industrial Revolution & Challenges of Industrial Sectors in Bangladesh	14 March, 2022	128	Online
2.	3rd International Symposium on Industrial Technological Innovation Management for Global Competitiveness.	07-08 October, 2022	95	Online

## LIST OF TRAINING PROGRAMS (Request) ORGANIZED DURING 2021 - 2022

S.L No	Course Name	Duration	Venue	Course Coordinator	No. of Participants
1	Understanding Quality Education, Sustainable Development Goal & Development Practice in Education	04-14 July, 2021	Online	Shaikh Sajibur Rahman	20
2	Office Management	05-16 September, 2021	Online	Shaikh Sajibur Rahman	20
3	Certificate course on Leadership and Managerial Competencies (CCLMC)	01-02 October, 2021	BIM Dhaka	Mamun Muztaba	23
4	বিআইডব্লিউটিএ-এর কর্মকর্তাদের জন্য Foundation Training	12-30 October, 2021	BIM Dhaka	M. Amenoor	30
5	বাংলাদেশ অভ্যন্তরীণ নৌ- পরিবহন কর্তৃপক্ষ (বিআইডব্লিউটিএ) এর কর্মচারীদের জন্য “Basic Office Management” শীর্ষক ২০ (বিশ) দিনব্যাপি প্রশিক্ষণ	07-29 November, 2021	BIM Dhaka	M. Amenoor	30
6	Project Management in Context of Humanitarian Situation and Response	13-14 December, 2021	Cox's Bazar	Mohammad Sayeedur Rahman	25
7	Orientation Training for Officers of PGCL	01 -06 January, 2022	BIM Dhaka	M. Amenoor	20
8	Accounts Management for Staff and Executives	28 -29 January, 2022	BIM Dhaka	Md. Zafar Ali	23
9	Understanding PPR/PPA for Procurement of Goods, Works & Services	20-31 March, 2022	BIM Dhaka	Nirjhar Majumder & Shaikh Sajibur Rahman	20
10	Research Methodology	20 March-01 April, 2022	BIM Dhaka	Tanvir Hossain & Lamia Farha	32
11	Office Management	20-21 April, 2022	BIM Ctg.	Farkhunda Dorin	35
12	Computer Training on Microsoft Word, Excel and Cloud Computing	05-07 June, 2022	BIM Dhaka	S M Ariful Islam	30
				<b>Total</b>	<b>308</b>

**SHORT COURSES**  
**(1961-1962 - 2021-2022)**

<b>Year</b>	<b>No. of Courses</b>	<b>No. of Participants</b>
1961-1962	11	151
1962-1963	22	491
1963-1964	28	526
1964-1965	14	221
1965-1966	24	370
1966-1967	23	487
1967-1968	21	347
1968-1969	31	506
1969-1970	34	325
1970-1971	22	387
1971-1972	20	332
1972-1973	36	565
1973-1974	12	216
1974-1975	11	330
1975-1976	18	535
1976-1977	24	440
1977-1978	44	768
1978-1979	56	1222
1979-1980	66	1353
1980-1981	54	1696
1981-1982	109	1793
1982-1983	91	1425
1983-1984	99	1651
1984-1985	79	1351
1985-1986	78	1042
1986-1987	119	1260
1987-1988	103	1199
1988-1989	117	1364
1989-1990	74	825
1990-1991	33	450
1991-1992	88	1058
1992-1993	74	890
1993-1994	50	618
1994-1995	56	771
1995-1996	78	1023

<b>Year</b>	<b>No. of Courses</b>	<b>No. of Participants</b>
1996-1997	76	1006
1997-1998	71	846
1998-1999	76	803
1999-2000	106	1190
2000-2001	114	1649
2001-2002	100	1272
2002-2003	84	1122
2003-2004	81	1051
2004-2005	86	1042
2005-2006	88	1264
2006-2007	68	817
2007-2008	71	1052
2008-2009	42	971
2009-2010	37	529
2010-2011	105	1583
2011-2012	59	925
2012-2013	68	1302
2013-2014	113	2458
2014-2015	137	3084
2015-2016	112	1,890
2016 - 17	113	2,066
2017 - 18	77	1,292
2018 - 19	87	1,742
2019 - 20	65	1,270
2020-21	70	1595
2021-2022	84	1,899
<b>Total</b>	<b>3,680</b>	<b>63,708</b>

**POST GRADUATE DIPLOMA IN PERSONNEL MANAGEMENT  
(1966-67 to 2010)**

<b>Year</b>	<b>Participants Enrolled</b>	<b>Participants Graduated</b>
1966-67	37	29
1967-68	39	24
1968-69	27	12
1969-70	31	22
1970-71	35	18
1971-72	24	11
1972-73	34	17
1973-74	45	17
1974-75	45	38
1975-76	60	38
1976-77	53	37
1977-78	49	33
1978-79	76	37
1979-80	50	33
1980-81	48	32
1981-82	60	42
1982-83	55	48
1983-84	54	44
1984-85	54	42
1985-86	90	65
1986-87	96	74
1987-88	95	61
1988-89	101	56
1989-90	103	70
1990-91*	-	15
1991-92	104	76
1992-93	103	70
1993-94	106	76
1994-95	102	72
1995-96	165	117
1996-97	180	120
1997-98	208	128
1998-99	212	126
1999-2000	214	137
2000-2001	196	97
2001-2002	232	143
2002-2003	190	90
2004	223	148
2005	262	193
2006	375	261
2007	396	276
2008	378	245
2009	370	271
2010	346	291
<b>Total</b>	<b>5,723</b>	<b>3,852</b>

\*During the year 1990-91, Post Graduate Diploma in Management (PGDM) was offered instead of two individual traditional courses (PGDPM and PGDIM). A total of 30 participants were admitted in the course and after completion of the 1<sup>st</sup> part, 15 participants did their specialization in Personnel Management.

\*\* In 2011, Post Graduate Diploma in Personnel Management (PGDPM) was updated as Post Graduate Diploma in Human Resource Management (PGDHRM).

**POST GRADUATE DIPLOMA IN HUMAN RESOURCE MANAGEMENT  
(2011- 2022)**

<b>Year</b>	<b>Participants Enrolled</b>	<b>Participants Graduated</b>
2011	381	312
2012	499	425
2013	596	470
2014	642	470
2015	684	544
2016	888	616
2017	717	614
2018	763	694
2019	521	641
2020	624	468
2021	421	-
2022	457	-
<b>Total</b>	<b>7,193</b>	<b>5,254</b>

**POST GRADUATE DIPLOMA IN INDUSTRIAL MANAGEMENT  
(1980-81 TO 2001-02 & 2012-2022)**

<b>Year</b>	<b>Participants Enrolled</b>	<b>Participants Graduated</b>
1980-81	39	27
1981-82	36	24
1982-83	49	33
1983-84	45	31
1984-85	51	37
1985-86	47	34
1986-87	51	28
1987-88	52	34
1988-89	70	41
1989-90	60	36
1990-91*	-	13
1991-92	46	16
1992-93	52	18
1993-94	45	15
1994-95	55	15
1995-96	30	8
1996-97	27	13
1997-98	41	15
1998-99	22	13
1999-2000	14	10
2000-2001	16	10
2001-2002	8	5
2012	32	24
2013	42	26
2014	45	27
2015	36	24
2016	39	32
2017	28	23
2018	23	22
2019	25	19
2020	23	18
2021	23	-
2022	17	-
<b>Total</b>	<b>1,189</b>	<b>691</b>

**POST GRADUATE DIPLOMA IN MARKETING MANAGEMENT  
(1994 - 95 to 2022)**

<b>Year</b>	<b>Participants Enrolled</b>	<b>Participants Graduated</b>
1994-95	60	40
1995-96	60	25
1996-97	72	45
1997-98	73	44
1998-99	74	32
1999-2000	45	24
2000-2001	52	36
2001-2002	57	35
2002-2003	34	20
2004	22	8
2005	27	13
2006	24	16
2007	29	17
2008	28	13
2009	16	13
2010	21	14
2011	18	9
2012	41	29
2013	57	38
2014	56	34
2015	46	38
2016	42	32
2017	49	31
2018	52	45
2019	31	26
2020	38	23
2021	32	-
2022	40	-
<b>Total</b>	<b>1,196</b>	<b>700</b>



**POST GRADUATE DIPLOMA IN FINANCIAL MANAGEMENT  
(1994-95 to 2022)**

<b>Year</b>	<b>Participants Enrolled</b>	<b>Participants Graduated</b>
1994-95	60	39
1995-96	60	28
1996-97	65	21
1997-98	71	32
1998-99	62	33
1999-2000	45	31
2000-2001	43	25
2001-2002	54	32
2002-2003	24	19
2004	31	21
2005	41	27
2006	38	25
2007	51	35
2008	52	38
2009	57	28
2010	52	24
2011	31	19
2012	57	32
2013	77	43
2014	91	21
2015	65	31
2016	61	53
2017	62	46
2018	45	37
2019	32	31
2020	47	37
2021	17	-
2022	29	-
<b>Total</b>	<b>1,420</b>	<b>808</b>

**POST GRADUATE DIPLOMA IN COMPUTER SCIENCE  
(1994-95 to 2022)**

<b>Year</b>	<b>Participants Enrolled</b>	<b>Participants Graduated</b>
1994-95	97	63
1995-96	78	56
1996-97	88	47
1997-98	82	66
1998-99	80	51
1999-2000	69	46
2000-2001	80	57
2001-2002	73	39
2002-2003	50	28
2004	22	11
2005	27	23
2006	24	17
2007	29	17
2008	28	24
2009	16	20
2010	21	19
2011	18	21
2012	41	33
2013	31	24
2014	33	23
2015	23	17
2016	29	23
2017	25	18
2018	32	28
2019	28	21
2020	18	9
2021	18	-
2022	21	-
<b>Total</b>	<b>1,181</b>	<b>801</b>

**DIPLOMA IN SOCIAL COMPLIANCE (2008-2022)**

<b>Year</b>	<b>Participants Enrolled</b>	<b>Participants Graduated</b>
2008(1 <sup>st</sup> Batch)	32	25
2009 (2 <sup>nd</sup> Batch)	32	31
2010 (3 <sup>rd</sup> Batch)	32	28
2011 (4 <sup>th</sup> Batch)	30	27
2011 (5 <sup>th</sup> Batch)	34	29
2012 (6 <sup>th</sup> Batch)	33	29
2013 (7 <sup>th</sup> Batch)	34	30
2014 (8 <sup>th</sup> Batch)	44	36
2014(9 <sup>th</sup> Batch)	44	39
2015 (10 <sup>th</sup> Batch)	45	39
2016 (11 <sup>th</sup> Batch)	46	39
2016 (12 <sup>th</sup> Batch)	46	43
2017 (13 <sup>th</sup> Batch)	77	63
2017 (14 <sup>th</sup> Batch)	76	69
2018 (15 <sup>th</sup> Batch)	60	53
2018 (16 <sup>th</sup> Batch)	57	53
2019 (17 <sup>th</sup> Batch)	57	53
2019-2020(18 <sup>th</sup> Batch)	32	29
2021(19 <sup>th</sup> Batch)	38	-
2021 -2022 (20 <sup>th</sup> Batch)	32	-
<b>Total</b>	<b>881</b>	<b>715</b>

**DIPLOMA IN PRODUCTIVITY & QUALITY MANAGEMENT  
(2013-2022)**

<b>Year</b>	<b>Participants Enrolled</b>	<b>Participants Graduated</b>
2013	14	11
2014 (1 <sup>st</sup> Batch)	15	10
2014 (2 <sup>nd</sup> Batch)	19	15
2015	13	11
2016	17	14
2017	17	18 (3 from Batch 5)
2018	22	18
2019	17	15
2019	13	12
2020	12	12
2021	13	-
2022	14	-
<b>Total</b>	<b>186</b>	<b>136</b>

**Faculty Members, Officers and Staffs of BIM**  
**(Not in order of Seniority)**

<b>S/N</b>	<b>Name</b>	<b>Designation</b>
1.	Tahmina Akhter	Director General
2.	Md. Jashim Uddin Badal	Director (Training, Admin & Finance)
3.	Md. Mahbub ul Alam	Senior Management Counsellor & Project Director (On Deputation)
4.	Akhund Ahammad Shamsul Alam	Senior Management Counsellor (On Study Leave)
5.	Engr. Md. Tariqul Islam	Senior Management Counsellor & Divisional Head, Human Resource Management Division
6.	Engr. Md. Mehboob Hasan Kallol	Senior Management Counsellor & Divisional Head, Computer Services Division
7.	S.M. Ariful Islam	Senior Management Counsellor & Divisional Head, Project and Social Services
8.	Dr. Engr. Md. Mamunur Rashid	Senior Management Counsellor & Divisional Head, Production Management Division
9.	Dr. Uttam Kumar Datta	Senior Management Counsellor & Divisional Head, Marketing Management Division
10.	Mohammad Nazmi Newaz	Senior Management Counsellor (On Deputation)
11.	Mohammad Mainul Islam	Senior Management Counsellor & Divisional Head, General Management Division
12.	Md. Aminul Islam	Senior Management Counsellor & Divisional Head, Consultancy and Productivity Services
13.	Farkhunda Dorin	Senior Management Counsellor & Divisional Head, ToT and Behavioural Management Division
14.	Tanvir Hossain	Senior Management Counsellor & Deputy Project Director (On Deputation)
15.	Lamia Farha	Senior Management Counsellor & Divisional Head, Research and Publication Division
16.	M. Amenoor	Senior Management Counsellor & Divisional Head, Accounting and Financial Management
17.	Mohammad Sayeedur Rahman	Management Counsellor, Research and Publication Division

<b>S/N</b>	<b>Name</b>	<b>Designation</b>
18.	Md. Zafar Ali	Management Counsellor, Human Resource Management Division
19.	Nirjhar Mazumder	Management Counsellor, Marketing Management Division & Senior Administrative Officer (Additional Charge)
20.	Shaikh Sajibur Rahman	Management Counsellor, General Management Division
21.	Md. Rajibul Hoque	Management Counsellor, Accounting and Financial Management Division
22.	Mamun Muztaba	Management Counsellor, Human Resource Management Division
23.	Md. Rabiul Islam Khan	Management Counsellor, ToT and Behavioral Management Division
24.	Aklima Zaman	Senior Research Officer, Research and Publication Division
25.	Mohammad Humayun Kabir	Senior Accounts and Budget Officer
26.	S. M. Ashraful Alam	Audio Visual Officer (On Study Leave)
27.	Md. Ekramul Haq	Sub-Assistant Engineer & Audio Visual Officer ( Additional Charge)
28.	Md. Ator Ali	Assistant Co-Ordination Officer
29.	Md. Atiqur Rahman	Assistant Co-Ordination Officer
30.	Md. Ahsan Habib	Assistant Co-Ordination Officer (CC)
31.	Roksana Parvin	Assistant Co-Ordination Officer (CC)
32.	Md. Sohag Hossen	Stenographer Cum Computer Operator
33.	Most. Shamsunnaher Khatun	Stenographer Cum Computer Operator
34.	Md. Robiul Islam Tazvir	Stenographer Cum Computer Operator
35.	Abdullah All Masum	Stenographer Cum Computer Operator
36.	Israt Jahan Ringku	Stenographer Cum Computer Operator
37.	Romana Akter	Steno typist Cum Computer Operator
38.	Md. Abul kalam	Steno typist Cum Computer Operator
39.	Mohammad. Jubayer Hossain	Accountant (Current Charge)
40.	Nahid Sultana	LDA Cum Computer Operator
41.	Md. Sirajul Islam	LDA Cum Computer Operator
42.	Md. Jalilur Rahman	LDA Cum Computer Operator
43.	Tahmina Akter	Telephone Operator
44.	Sultana Akter	Receptionist

<b>S/N</b>	<b>Name</b>	<b>Designation</b>
45.	Sayda Asma Akter	Library Attendant
46.	Emon Ahmed Sheikh	Record Keeper
47.	Md. Abdul Wadud	Imam
48.	Md. Abdur Razzak	Head Cook
49.	Md. Babul Mia	Driver
50.	Md. Sarwar Hossain Tal ukder	Driver
51.	Md. Liton Hossain	Driver
52.	Kazi Darashiko	Driver
53.	Shankar Pal	Driver
54.	Md. Abdur Razzak	Head Cook
55.	Sanu Akhter	Office Assistant
56.	Md. Sarwar Hassain	Office Assistant
57.	Dewan Mia	Office Assistant
58.	Md. Abdul Momen	Office Assistant
59.	Md. Abdur Rauf	Office Assistant
60.	Md. Jahangir Alam	Office Assistant
61.	Md. Abdur Razzak	Office Assistant
62.	Md. Saad Ahmed	Room Attendant
63.	Md. Shafiul Bashar	Treser
64.	Mim Akter	Photocopy Operator
65.	Md. Rafiqul Islam	Room Attendant
66.	Wahidul Islam Tanmoy	Office Assistant
67.	Kamal Mia	Office Assistant
68.	Pabitra Mondal	Office Assistant
69.	Tarun Chandra Kirtoniya	Pump Operator
70.	Md. Amir Hossain	Security Guard
71.	Arjun Chandra Das	Security Guard
72.	Md. Yusuf Ali	Security Guard
73.	Abdul Hakim Akand	Security Guard
74.	Md. Sayedul Haque	Security Guard
75.	Md. Mojibur Rahman	Security Guard
76.	Md. Julhas Mia	Security Guard
77.	Md. Rafiqul Islam	Security Guard
78.	Selim Howladar	Security Guard

<b>S/N</b>	<b>Name</b>	<b>Designation</b>
79.	Md. Azim Uddin	Gardener
80.	Dilip Kumar Das	Sweeper
81.	Sri Shankar Mali	Sweeper
82.	Md. Rafiqul Islam	Sweeper
83.	Shrimoti. Konika Rani	Sweeper

<b>Chattogram Campus</b>		
<b>S/N</b>	<b>Name</b>	<b>Designation</b>
1.	Farkhunda Dorin	Deputy Director (Additional Charge)
2.	Md. Abdur Rauf	Head Assistant
3.	Pranto Bashak	LDA Cum Computer Operator
4.	Md. Jasim Uddin	Driver
5.	Md. Jamal Uddin	Cook
6.	Md. Abul Kalam	Office Assistant
7.	Md. Dulal Mia	Security Guard

<b>Khulna Campus</b>		
<b>S/N</b>	<b>Name</b>	<b>Designation</b>
1.	Md. Aminul Islam	Deputy Director (Additional Charge)
2.	Jahanara Anwari	Head Assistant
3.	Al Amin	LDA Cum Computer Operator
4.	Kader Sikdar	Office Assistant
5.	Md. Jakir Mia	Security Guard
6.	Md. Romij Uddin	Security Guard