

BANGLADESH INSTITUTE OF MANAGEMENT (BIM)



(Ministry of Industries)

4, Sobhanbag, Mirpur Road, Dhaka www.bim.org.bd

Ref: BIM/PMD/TQM/2019 Date: 11-07-2019

Sub: 3-Days course on 'Total Quality Management'

Dear Sir/Madam:

It is our pleasure to let you know that Bangladesh Institute of Management (BIM) is going to conduct a 3 (three) days training course on 'Total Quality Management' at its Dhaka campus during 29-31 August, 2019.

In this regard, nomination(s) to the training course from your organization(s) shall be highly appreciated. For further details, please feel free to contact.

Thanking you.

(Prof. Dr. Engr. Mamunur Rashid)

Senior Management Counsellor and Head, Production Management Division & Course Coordinator 01712-700412;

mamun87245@gmail.com www.mamunurrashid.info

| ľo | | | |
|----|--|------|--|
| | | | |
| | | | |
| | | | |

3 Days long Course on

"Total Quality Management"

WHO SHOULD ATTEND

This course is suitable for all level of managers and executives employed in Public sector, NGOs, Private and others organizations who are willing to develop their career as professional on total quality management. The course is also suitable for the people not yet in service.

ELIGIBILITY FOR THE COURSE

Any individual, graduate from any discipline working in private, public and NGO or self-employed.

BACKGROUND OF THE COURSE

The purpose of this training course is to provide competency based training to enable participants to develop a comprehensive understanding of the knowledge and skills about the modern system of management process and how to deal with the competitive market by going through the legal procedures of the business policies for improving productivity, fitness for use and competitiveness by total quality management.

OBJECTIVES

The course is designed to provide the concepts and techniques of total quality management (TQM). It is expected that after the successful completion of the course, participants will be able to:

- ➤ Understand the theoretical fundamentals of the quality management.
- ➤ Give a general description of the quality management using, as appropriate, typical examples.
- ➤ Understand and interpret the analysis results and apply knowledge in a practical manner.
- ➤ Understand the mechanism of adoption, monitoring and institutionalization of TQM.
- ➤ Gain insight to procedural aspects of obtaining certification is ISO 9001:2015.
- ➤ Get familiar with the methodology of Total Quality Management (TQM) and to help assess enterprises through ISO 9001:2015.

COURSE OUTLINE

- ✓ Concept of Quality in the Emerging Scenario of TQM.
- ✓ Role of Standardization in TQM.

- Step by step approach for ISO 9001:2015
- ✓ QC Problem Solving Approach
- ✓ Quality Circle; Kaizen
- ✓ Hazard Analysis for Risk based thinking
- ✓ Technological Innovation and Management

METHODOLOGY

Lecture, group discussion, Exercise, Case Study, Practica Demonstration etc.

DURATION: August 29-31, 2019

TIMING: 09:00 – 17:30 hrs

VENUE: BIM, 4,Sobhanbag, Mirpur Road Dhaka – 1207.

FEES: Tk. 7,000/- (Seven thousand) excluding VAT and Tax.

per participants which include refreshment, course materials etc. (payment should be made by Cross Cheque/Bank Draft/Pay Order in favor of **Director General, BIM, Dhaka**)

LAST DATE OF

REGISTRATION: August 27, 2019.

RESIDENTIAL FACILITY

Limited Residential facility is available for those who are from outside Dhaka.

COURSE ASSOCIATE:

Mohammad Jubayer Hossain

Cell : 01818-452674

E-mail: jubayer.bim@gmail.com

BANGLADESH INSTITUTE OF MANAGEMENT

4, Sobhanbag, Mirpur Road, Dhaka-1207.

SAMPLE NOMINATION FORM

- 1. Name (Block Letter):
- 2. Mailing Address: (With Phone No.)
- 3. Permanent Address:
- 4. Date of Birth:
- 5. Nationality:
- 6. Education:

| <u>rear</u> | <u>Institute</u> | <u>Degree</u> | <u>Div./(</u> | class |
|-------------|------------------|---------------|---------------|-------|
|-------------|------------------|---------------|---------------|-------|

- 7. Training: (in order of recency)
- 8. Experience : (in order of recency)
- 9. Name of the Nominating Organization:
- 10. Accommodation in BIM Hostel:

11. Approval / Signature of the

Nominating Authority:

| YES | NO |
|-----|-----|
| | |
| | |
| | |
| | YES |

ADDRESS

BIM Dhaka Campus

4 Sobhanbag, Mirpur Road, Dhaka-1207 Tel: +8802-58155034, +8802-58155077, +8802-58155116, +8802-9103171-3

> Fax: +88-02-58152476 bim@bim.gov.bd

ON REQUEST

911 06 27, 9111216, www.bim.gov.bd

3 Days Long Training Program on

Total Quality Management

August 29 – 31, 2019 Dhaka

BIM CHITTAGONG CAMPUS

Chandgaon Residential Area Post: Chandgaon Chittagong.

© 031-670332

BIM KHULNA CAMPUS

Boira Main Road Boira

Khulna **2** 041-762391



BIM

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার বাংলাদেশ ইনস্টিটিউট অব ম্যানেজমেন্ট BANGLADESH INSTITUTE OF MANAGEMENT

4, Sobhanbag, Mirpur Road, Dhaka-1207.