

Government of the People's Republic of Bangladesh
Foreign Training Wing
Ministry of Industries
91, Motijheel C/A, Dhaka
www.moind.gov.bd

No.: 36.00.0000.052.25.021.18-

Dated: 22 March, 2018

Director General

Bangladesh Institute of Management, Dhaka.

Subject: Permission to Participate in the 15 Months Executive Post Graduate Diploma In Management to be held in India from 30.03.2018 to 29.03.2019.

Dear Sir,

The undersigned is directed to convey the sanction order for the deputation of Mr. Mamun Muztaba, Associate Management Counsellor, Bangladesh Institute of Management, Dhaka to Participate in the 15 Months Executive Post Graduate Diploma In Management to be held in India from 30.03.2018 to 29.03.2019 (excluding transit and traveling time) under the terms and conditions mentioned below :

2. Terms & conditions:

- a. In this connection all expenses will be borne by ITEC, India. There will be no financial involvement on the part of the Government of Bangladesh or BIM.
 - b. He will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
 - c. He will not be allowed to draw his pay and allowances in foreign currency.
 - d. He will not be allowed to extend his stay abroad beyond the permitted time.
 - e. He is requested to sign a bond in prescribed form before his departure.
 - f. He will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within seven days in this regard.
3. This has the approval of the competent authority.

Sincerely yours,

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(A.Z.M. Sharif Hossain)

Senior Assistant Secretary

Phone: 9563582

E-mail: dsfortr@moind.gov.bd

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Copy for kind information & necessary action to:

01. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
02. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
03. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbale).
04. Embassy/High Commission of Bangladesh to India (by diplomatic bag).
05. Director General, Department of Immigration & Passport, Dhaka.
06. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
07. Director, Hazrat Shahjalal International Airport, Dhaka.
08. P.S. to Secretary, Ministry of Industries, Dhaka.
09. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries)
11. Mr. Mamun Muztaba, Associate Management Counsellor, BIM, Dhaka
12. Guard File.

A.Z.M. Sharif Hossain

(A.Z.M. Sharif Hossain)
Senior Assistant Secretary