ANNUAL REPORT

2021-2022



BANGLADESH INSTITUTE OF MANAGEMENT

4, SOBHANBAG MIRPUR ROAD DHAKA-1207

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**BANGLADESH INSTITUTE OF MANAGEMENT**

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\* Not according to seniority

\*\* Nominated by the Secretary, Finance Division

\*\*\* Nominated by the Director General, BIM

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**DIPLOMA PROGRAMS, BIM**

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Representative from Bangladesh Employers' Association

Representative from BRAC (NGO)

*BIM Faculty3* Representative from Diploma Course

***Member Secretary:***

*Faculty4*  Bangladesh Institute of Management (BIM)

1. Nominated by the Vice Chancellor, Dhaka University.

2. Nominated by the Vice Chancellor, BUET.

3. Nominated by the Director General, BIM

4. Nominated by the Director General, BIM

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| Copy of IMG_0722  Administrative  Building of BIM,  Dhaka Campus | | **BIM**  A Brief Profile  The origin of what today is known as the Bangladesh Institute of Management (BIM) can be traced back to 1961 when its precursor, the Management Development Centre, East Pakistan, was established. It is the outcome of a tripartite project known as  ‘East Pakistan Management Development, Supervisory and Instructor Training Centre’. To establish this project, a plan of operation was signed by the then Government of Pakistan, the United Nations and ILO in 1960. The project came into being on 1-1-1961 under the administrative control of the Ministry of Health, Labour and Social Welfare (Labour and Social Welfare Division) of the then Central Government of Pakistan which was subsequently transferred to the Provincial Government of East Pakistan in December 1963.  In 1970, the East Pakistan Government Educational and Training Institutions Ordinance, 1961 (East Pakistan Ordinance No. XXVI of 1961) was made applicable for Management Development Centre with effect from 1-7-1970 thereby providing the centre with autonomous status.  In 1966, apart from offering short term, subject specific training programmes, a specialized, year-long Post Graduate Diploma in Personnel Management was introduced by the Centre.  After the liberation of the country in 1971, the institute was vested with the responsibility of building up human resources of the newly independent country. Between 1972—75, the public sector was the predominant sector of the economy and the majority of the clients of the institute were drawn from the public sector enterprises. The institute was further involved in providing training to the members of what was proposed to be the Industrial Management Service (IMS).  With gradual shift in development focus and liberalization of the economy from around 1975, there was distinct shift in focus of the activities of BIM. The client base also changed from a predominantly public sector to a mix of public and private sector. During the late 70’s to mid 80’s, the institute was recipient of major Technical Assistance Projects, which resulted in a major transformation of the institute. It became a hub of management training with participants being drawn from public, private and NGOs sectors. In the year 1981, another year long, Post Graduate Diploma in Industrial Management was introduced.  In the early 90’s, the then Bangladesh Management Development Centre (BMDC) was faced with stiff competition in the field of short, subject specific training programmes. The number of participants per course was dwindling as were the number of courses. | |
| http://t0.gstatic.com/images?q=tbn:ANd9GcT0du1L8OrVUTjfE26c5qRjCubrj7RtNuM7o9or90T-rr7e9JG4  Vision & Mission  Statement   |  | | --- | | **Our Vission is**  **“**Management Excellence in Bangladesh.”  **Our Mission is** “Human Resource Development and Institutional Capacity Building through   Management Education, Training, Research and Consultancy Services.” | | Against this backdrop, the BMDC took a far-reaching strategic decision to introduce a number of year long, Post-Graduate Diploma (PGD) courses. Three such academic programmes—PGD in Marketing Management, PGD in Financial Management, PGD in Computer Science were introduced. Response to these new diploma programmes, particularly for computer science, was encouraging.  During late nineties, the BMDC started the process of restructuring itself so as to enable it to offer academic programmes designed to create professionals. It was in that light the Bangladesh Management Development Centre (BMDC) was converted into an institute-the Bangladesh Institute of Management (BIM) on August 04, 1997.   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | | | | **1997** | Converted into an institute - the Bangladesh Institute of Management (BIM). | |  | | | **1971-1972** | * Vested with the responsibility of building up human resources of the newly independent country as ‘Bangladesh Management Development Center (BMDC)’. | | |  | | **1970** | * Educational and Training Institutions Ordinance, 1961 (East Pakistan Ordinance No. XXVI of 1961) was made applicable for BMDC | | | |  | **1963** | * The administrative control transferred to the Provincial Government. | | | | | **1961** | * Started operating under the administrative control of the Ministry of Health, Labour and Social Welfare of the then Central Government. * Set up as ‘Management Development Center’ under an UNDP funded project to assist in the improvement of industrial productivity through the process of human resources development. | | | | |   In 2008 considering the importance of RMG sector for the well being of Bangladesh economy , a 6 month long diploma in social compliance was introduced by the Institute.  The initiative is further enhanced by introducing another specialized Diploma in Productivity and Quality Management in the current year. Both the programs were launched in cooperation with German International Cooperation (GIZ).  While Training Research and Consultancy are the three mandated activities of BIM; the major thrust during the last decade has been on training and Post Graduate Diploma Programs. | | | |
| http://t2.gstatic.com/images?q=tbn:ANd9GcQrFr4Mf4XW3J9tiX2WjeV-gEyxd02lxDTtiQsrroWtYphAlPD7ug   |  | | --- | | * To train and develop managers at all levels engaged in commercial, industrial and service organizations of private, public sector and NGO’s. * to help for improving productivity in different sectors of the economy through Training, Research and Consultancy services. * to promote exchange of knowledge and experience. | | Administration and Organization   * The Board of Governors is the highest policy making body of BIM. The Board provides the policy framework for the Institute to operate and monitors its activities. * The Board of Governors of BIM consists of members drawn from the government, business, trade associations, and academics. The Secretary, Ministry of Industries, Government of the People’s Republic of Bangladesh is the Chairman of the Board. * The Chief Executive of the Institute is the Director General, who is assisted by three Directors. * The academic programs at BIM are grouped into ten specialized divisions. The divisions are as follows:  1. Accounting and Financial Management 2. Computer Services 3. General Management 4. Marketing Management 5. Human Resource Management 6. Production Management 7. Consultancy and Productivity Services 8. Project and Social Services 9. Research, Evaluation and Publication 10. TOT and Behavioral Management.  * In addition to this, there are six other sections namely Administration, Accounts, Audio Visual, Library, Maintenance and Reproduction. * BIM has two other campuses- at Chattogram and Khulna headed by two Deputy Directors.   http://bim.org.bd/www/sites/default/files/imagecache/frontpage_slideshow/bim_gate.jpg | |

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|  | Training Activities BIM offers two types of courses: Short courses of one to four weeks long and Diploma courses of six months to one-year duration.  **a. Short Courses**  During the course of the last decade, BIM has organized over 80 courses and seminars annually of varying duration ranging from one to four weeks, sometimes of longer duration for request programs.  Till the year ending June 2022, the total number of short courses organized by the institute has been 4,312 and the total number of executives trained in various short courses is 63,695.  **b. Diploma Courses**  Presently, BIM offers the following five post graduate diploma courses of one year each (i) Human Resource Management, (ii) Industrial Management, (iii) Marketing Management, (iv) Financial Management and (v) Computer Science.  Among the post graduate diploma courses mentioned above, the highest participation is observed in the discipline of Human Resource Management. The course has also been offered in Chattogram campus since 1985.  Apart from above Post-Graduate Diploma courses, BIM offers Diploma in “Social Compliance” and “Productivity & Quality Management” of six months duration.   |  |  | | --- | --- | | Diploma Course | | | **1966** | | | * Number of Course(s) | 01 | | * Number of Participants Enrolled | 37 | | **2022** | | | Number of Course(s) On going | 07 | | Number of Participants Enrolled | 564 | | **1966 to 2022** | | | * Number of Participants Enrolled | 18,466 | | * Total Number of Participants Graduated | 12,236 | |

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| http://timothyfarmer.com/wp-content/uploads/2012/11/progress.jpg | Diploma Programs | Time-line  **1966**  Postgraduate Diploma in Personnel Management (PGDPM) was introduced.  **1981**  Post Graduate Diploma in Industrial Management (PGDIM) was introduced.  **1994**  Three academic programs - Post Graduate Diploma in Marketing Management, Post Graduate Diploma in Financial Management, Post Graduate Diploma in Computer Science were introduced.  **2002**  Post Graduate Diploma in Business Management was introduced in place of Post Graduate Diploma in Industrial Management.  **2008**  Diploma in Social Compliance was introduced in cooperation with German International Cooperation (GIZ).  **2011**   * Postgraduate Diploma in Personnel Management (PGDPM) was updated as Postgraduate Diploma in Human Resource Management (PGDHRM).      * Reintroduction of Post Graduate Diploma in Industrial Management (PGDIM in place of Post Graduate Diploma in Business Management (PGDBM).   **2013**   * Diploma in Productivity and Quality Management has been launched in cooperation with German International Cooperation (GIZ) on January 31, 2013. * Post Graduate Diploma in Human Resource Management has been reintroduced in Khulna campus after an interval of six years. * Online application and admission systems have been implemented in Postgraduate Diploma Programs.   **2022**   * Post Graduate Diploma in five subjects started with 564 participants. |

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|  | Other Activities  **a. Consultancy**  BIM has multidisciplinary experience in consultancy services and has rendered services to various national and international agencies and organizations.The clientele include among others, Bangladesh Inland Water Transport Authority (BIWTA), Dhaka Transport Coordination Authority (DTCA), Save the Children, Ministry of Disaster Management and Relief (MoDMR), Department of Technical and Vocational Education (DTVE), Dhaka WASA, Bangladesh Steel and Engineering Corporation (BSEC), Bangladesh Textile Mills Corporation (BTMC), Dhaka City Corporation (DCC), Dhaka Mass Rapid Transit Authority, Department of Family Planning (DFP), Bureau of Manpower Employment and Training (BMET),Investment Corporation of Bangladesh (ICB),Bangladesh Industrial Technical Assistance and Cooperation (BITAC),Bangladesh Standard & Testing Institution (BSTI), Bangladesh Agricultural Research Council (BARC) etc. In-house services are also provided to various organizations on need basis.  **b. Research**  BIM also undertakes research projects. Such research projects deal with Training and Management Development, Corporate Management, Incentive Schemes, Managerial Motivation, Quality Circles, Recruitment and Selection, Performance Appraisal etc. In the last fiscal year faculty members of BIM have conducted 13 studies using internal research grant of BIM.    **c. Publication**  “Management Development” a quarterly publication of Bangladesh Institute of Management always solicits articles on contemporary issues in the field of socio-economic, business management, human resource development etc. Articles that are based on empirical studies are preferred. Articles on innovative and creative approaches on the subject matter of socio-economic, business management, human resource development are always welcomed. |

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|  | Resources  **a. Faculty**  BIM can rightly boast of a multi-disciplinary faculty who bring with them not only academic distinction but also professional competence of a high degree. BIM has taken particular care to train up its faculty both at home and abroad so that they are able to discharge their duties to the best of their ability and to the complete satisfaction of their clientele. Most of the faculty members have had some experience in the industry which enables them to better empathies with the participants, who are mostly drawn from the trade and industry. This also adds to the effectiveness of the courses offered by BIM.  **b. Physical Facility**  The main campus of BIM is located on five acres of land at 4, Sobhanbag, Mirpur Road, in the centre of Dhanmondi, Dhaka. As the work of “Strengthening of BIM Dhaka Project” has started some part of BIM’s old construction is demolished for further construction of 12 storied building. At present there are fourteen fully equipped, air-conditioned classrooms. After the completion of the project there will be 28 classrooms with modern training facilities where 1,850 participants can be accommodated at a time. The old hostel of BIM is also under construction so there is only one building containing 15 air-conditioned rooms including twin beds and dining facility for 30 individuals but the capacity will be more than double after the completion of the project. BIM has similar, though smaller facilities in the other two major cities of Bangladesh—Chattogram and Khulna.  **c. Computer Labs**  BIM has two computer labs equipped with the latest state of the art microcomputers numbering over 100. The computer labs are suitably designed to provide conducive learning environment to the participants of computer related courses. Latest software’s are available for running database, spreadsheet and word-processing applications. A modern computer lab facility is also available for the participants at the Chattogram Campus.  **d. Library Facilities**  The fully air-conditioned library at Dhaka has a rich collection of books on various aspects of management and modern business practices as well as a large number of national and international journals. Library facilities are available to all participants and other readers interested in management education. |

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| * Short courses have been the focal activity of BIM for the Year under review. * A total of 84 courses were conducted in the year 2021-2022. | Short Courses|2021-2022  **Table No. 01**  **Number of Short Courses Organized**  **for the Period 2021 – 2022**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **SL.**  **No.** | **Name of Division** | **No. of Course Held** | | **Total** | | **Regular\*** | **Special\*** | | 1. | Accounting and Financial Management | 5 | 19 | 24 | | 2. | Computer Services | 1 | 0 | 1 | | 3. | General Management | 0 | 2 | 2 | | 4. | Marketing Management | 0 | 6 | 6 | | 5. | Human Resource Management | 2 | 13 | 15 | | 6. | Production Management | 3 | 0 | 3 | | 7. | Consultancy and Productivity | 3 | 0 | 3 | | 8. | Project and Social Services | 1 | 6 | 7 | | 9. | Research and Publication | 4 | 6 | 10 | | 10. | TOT and Behavioral Management | 7 | 4 | 11 | | 11. | Chattogram  Campus | 0 | 2 | 2 | | 12. | Khulna Campus | 0 | 0 | 0 | | **Grand total** | | 26 | 58 | 84 |  |   **Regular Course(s)’** refers to the accomplishment of a scheduled course; **‘Special Course(s)’** are the courses that are offered by BIM outside of the scheduled course. |
|  | Participants in Short Courses|2021 -2022  **Table No. 02**  **Participants by Type of Courses, 2021-2022**   |  |  |  |  | | --- | --- | --- | --- | | **Type of Course** | **No. of Participants** | | | | **Male** | **Female** | **Total** | | **Regular** | 315 | 55 | 370 | | **Special** | 1256 | 273 | 1529 | | **Total** | 1571 | 328 | 1899 |   **Graph No. 01**  **Percentage of participants by Type of Courses, 2021– 2022**  **Graph No. 02**  **Percentage of Participants by Sex, 2021- 2022**   |  | | --- | |  | |

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| Online Training Activities at BIM |2021 -2022  BIM has made significant strides in innovation and digitization of government and civic services and continues to do so. During the Covid-19 pandemic online classes were launched through Zoom platform in collaboration with BDREN (Bangladesh Research and Education Network) under the Bangladesh University Grants Commission. BIM has started to deliver online base short training programs of different durations. In the 2021-2022 fiscal year BIM has delivered training to 1,071 participants through 38 online courses.  **Table No. 03**  **Month wise number of online courses & participants,**  **2021-2022**   |  |  |  |  | | --- | --- | --- | --- | | ***SL*** | ***Month*** | ***Courses*** | ***Participants*** | | 1 | July’ 2021 | - | - | | 2 | August’ 2021 | 8 | 180 | | 3 | September’ 2021 | 4 | 137 | | 4 | October’ 2021 | 3 | 64 | | 5 | November’ 2021 | 3 | 40 | | 6 | December’ 2021 | 5 | 122 | | 7 | January’ 2022 | - | - | | 8 | February’ 2022 | 5 | 133 | | 9 | March’ 2022 | 5 | 166 | | 10 | April’ 2022 | 1 | 38 | | 11 | May’ 2022 | 2 | 51 | | 12 | June’ 2022 | 2 | 140 | | **Total** | | 38 | 1071 | |  |
| Diploma Programmes|2022  **Table No. 4**  **Enrollment in the Post-Graduate Diploma Courses, 2022**   |  |  | | --- | --- | | **Name of Diploma Course** | **Enrollment (2022)** | | * Post Graduate Diploma in Human Resource Management (PGDHRM)   (Dhaka Campus) | 361 | | * Post Graduate Diploma in Financial Management (PGDFM) | 29 | | * Post Graduate Diploma in Marketing Management (PGDMM) | 40 | | * Post Graduate Diploma in Computer Science (PGDCS) | 21 | | * Post Graduate Diploma in Industrial Management (PGDIM) | 17 | | * Post Graduate Diploma in Human Resource Management (PGDHRM)   (Chattogram Campus) | 79 | | * Post Graduate Diploma in Human Resource Management (PGDHRM)   (Khulna Campus) \* | 17 | | **Total** | **564** |   Major Consultancy Works|2021-2022  BIM is engaged in providing various consultancy services such as assist in feasibility study, capacity building, impact assessment, recruitment process, development of training manuals, etc. for several years. During the year of 2021-2022, BIM has conducted the listed below studies  **Table No. 5**  **List of Major Consultancy Works, 2021-2022**   |  |  | | --- | --- | | **S/N** | **Name of the Study** | | 1 | Feasibility Study on the project titled “Strengthening BITAC” commissioned by Bangladesh Industrial Technical Assistance and Centre (BITAC). | | 2 | Feasibility Study on the project titled “Construction of 100 Technical Training Centre in 100 Upazillas” commissioned by Ministry of Expatriates’ Welfare and Overseas Employment. | | 3 | Feasibility Study on the project titled “Construction of 10 Regional Offices in 10 Districts” commissioned by Bangladesh Standards & Testing Institution (BSTI). | | 4 | Feasibility Study on the project titled “Construction of 6 Regional Campuses in 6 Districts” commissioned by Bangladesh Industrial Technical Assistance and Centre (BITAC). | | 5 | Feasibility Study for Establishment of Khulna Dental College & Hospital & Mugda Medical College, DGME. | |  |

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| Research Works |2021-2022  In the last fiscal year faculty members of BIM have conducted 13 Research Works using internal research grant of BIM.  **Table No. 6**  **List of Research Works, 2021-2022**   |  |  |  | | --- | --- | --- | | **S/N** | **Title of the Research** | **Research Work Done by Person(s)/ Organization** | | 1 | The Nexus Between Organizational Culture and Employees’ Turnover Intention: Mediating Effect of Psychological Empowerment | Akhund Ahammad Shamsul Alam, SMC, BIM  Md. Zafar Ali, MC, BIM | | 2 | Impact of 4IR on Job Profile and Skills of HR Professionals | Shaikh Sajibur Rahman, MC, BIM. | | 3 | Implementation of Health & Safety Provisions of Bangladesh Labor Act-2006 in Dhaka Division: Workers Perception | Mohammad Mainul Islam, SMC, BIM | | 4 | Rebranding BIM: Scope and Strategies | Nirjhar Mazumder, MC, BIM | | 5 | Training Needs Analysis in Chattogram Metropolitan City | Farkhunda Dorin, SMC, BIM  Md. Robiul Islam Khan, MC, BIM | |
| |  |  |  | | --- | --- | --- | | 6 | Readiness and Challenges of Digital Leadership Competencies of Managers’ Adaptability to meet the IR 4.0: An Empirical Study on Mid-level Managers in Dhaka, Bangladesh | Mamun Muztaba, MC, BIM | | 7 | An Assessment of Management Training Programs in Bangladesh During Covid-19: A Case Study on BIM | Md. Mahbub ul Alam, SMC, BIM  Md. Aminul Islam, SMC, BIM | | 8 | The impact of Technostress on employees and the Role of Technical Self-efficacy and Technical Support as a Moderator. | Tanvir Hossain, SMC, BIM | | 9 | Employability Skill Gap for Graduates in Banking Sector in Bangladesh. | Lamia Farha, SMC, BIM | | 10 | Innovation-led Governance for Economic Development of Bangladesh | Dr. Engr. Md Mamunur Rashid, SMC, BIM | | 11 | Trainees’ Satisfaction: Comparison between Face to face and Virtual medium Training During the COVID-19 Pandemic | Amenoor, SMC, BIM | | 12 | Role of Training on Promoting Women Empowerment: A Study on Women Entrepreneurs | Md. Rajibul Hoque, MC, BIM  Aklima Zaman, SRO, BIM | | 13 | Cost of Human Resource and its Impact on Financial Performance: An Inquiry into the Pharmaceutical & Chemical Companies Listed in Dhaka Stock Exchange | Mohammad Sayeedur Rahman, MC, BIM | | |

Employee Development|2021 -2022

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| BIM firmly believes that employee development activities help in the growth and development of employees, who are the true assets of an organization. A detail list of In-house training programs for faculty members as well as staffs of BIM is presented below. |

**Table No. 7**

**List of In-House Training Organized during the Year 2021-2022 at BIM Campus**

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| **S/N** | **Name of the Training/Course/Seminar/Workshop** | **Duration** | **No. of Participants** | **Venue** |
| 1 | **সু-শাসন সংক্রান্ত (প্রথম ব্যাচ)** | September 11, 2021 | 24 | BIM Dhaka |
| 2 | **সু-শাসন সংক্রান্ত (দ্বিতীয় ব্যাচ)** | September 12, 2021 | 25 | BIM Dhaka |
| 3 | Spread sheet Analysis with MS-Excel | June 26-29, 2021 | 9 | BIM Dhaka |
| 4 | Training Needs Assessment & Content Development (1st Batch) | November 21- December 03, 2021 | 16 | AIT, Thailand. |
| 5 | **চাকুরী সংক্রান্ত** | December 30, 2021 | 23 | BIM Dhaka |
| 6 | Training Needs Assessment & Content Development (2nd Batch) | December 12-24, 2021 | 15 | AIT, Thailand. |
| 7 | **সু-শাসন সংক্রান্ত (প্রথম ব্যাচ)** | March 30, 2022 | 34 | BIM Dhaka |
| 8 | **সু-শাসন সংক্রান্ত (দ্বিতীয় ব্যাচ)** | March 31, 2022 | 33 | BIM Dhaka |
| 9 | Readiness of Training Institute to Meet 4IR | April 24, 2022 | 21 | BIM Dhaka |
| 10 | **শুদ্ধাচার ও সু-শাসন সংক্রান্ত** | April 24, 2022 | 22 | BIM Dhaka |
| 11 | Advance Training of Trainers | May 29-June 02, 2022 | 20 | BIM Dhaka |
| 12 | Readiness of Training Institute to Meet 4IR | June 22, 2022 | 25 | BIM Dhaka |
| 13 | Readiness of Training Institute to Meet 4IR | June 23, 2022 | 25 | BIM Dhaka |
| 14 | অভিযোগ প্রতিকার ব্যবস্থা (প্রথম ব্যাচ) | June 24, 2022 | 19 | BIM Dhaka |
| 15 | অভিযোগ প্রতিকার ব্যবস্থা (দ্বিতীয় ব্যাচ) | June 25, 2022 | 27 | BIM Dhaka |
| 16 | শর্টকোর্স ম্যানেজমেন্ট সিস্টেম | June 26, 2022 | 15 | BIM Dhaka |
| 17 | অভিযোগ প্রতিকার ব্যবস্থা | June 27, 2022 | 28 | BIM Dhaka |
| 18 | স্টোর ম্যানেজমেন্ট সিস্টেম | June 27, 2022 | 15 | BIM Dhaka |
| 19 | অভিযোগ প্রতিকার ব্যবস্থা | June 27, 2022 | 28 | BIM Dhaka |
| 20 | Research and Publication | June 28, 2022 | 21 | BIM Dhaka |
| 21 | অভিযোগ প্রতিকার ব্যবস্থা (প্রথম ব্যাচ) | June 29, 2022 | 19 | BIM Dhaka |
| 22 | Training Article Publication | June 30, 2022 | 21 | BIM Dhaka |
| 23 | অভিযোগ প্রতিকার ব্যবস্থা (দ্বিতীয় ব্যাচ) | June 30, 2022 | 19 | BIM Dhaka |

BIM Activities in Picture :

|  |  |  |
| --- | --- | --- |
|  |  |  |
| BIM paid tribute to the father of the nation at his tomb on the occasion of the celebration of the 100th anniversary of the birth of the father of the nation, Bangabandhu Sheikh Mujibur Rahman on January 21, 2022, |  | On the occasion of Sheikh Russell Day, BIM organized a discussion meeting and “Doa – Mahfil” on 18th October, 2021. |

|  |  |  |
| --- | --- | --- |
|  |  | http://bim.gov.bd/sites/default/files/files/bim.portal.gov.bd/photogallery/f4d27cb5_d4ec_484a_9fdc_e07b93c5b172/2022-06-29-05-09-7aabf3fcfd65cd20d4617cfa6b54cb57.jpg |
| Director General of BIM, Director of AITX, faculty members of BIM and senior officials from relevant branches of the Ministry of Industry in the bilateral cooperation memorandum signing ceremony between Bangladesh Institute of Management (BIM) and Asian Institute of Technology Extension (AITX) on June 29, 2022. |  | Director General of BIM Mrs. Tahmina Akhter submitted Annual Performance Agreement 2022-2023 of BIM to Honorable Minister of Industry of the People's Republic of Bangladesh Mr. Nurul Majid Mahmud Humayun MP on June 26, 2022. |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Comparison Between 2020 -2021 & 2021-2022  Short Courses  **Table No. 8**  **Number of Short Courses: 2020-2021 & 2021-2022**   |  |  |  |  | | --- | --- | --- | --- | | **Sl. No.** | **Name of the Division** | **Number of Short Courses** | | | **2020-2021** | **2021-2022** | | 1. | Accounting and Financial Management | 26 | 24 | | 2. | Computer Services | 2 | 1 | | 3. | General Management | 0 | 2 | | 4. | Marketing Management | 2.5 | 6 | | 5. | Human Recourses Management | 16.5 | 15 | | 6. | Production Management | 4 | 3 | | 7. | Productivity and Consultancy | 2 | 3 | | 8. | Project and Social Service | 5.5 | 7 | | 9. | Research and Publication | 3.5 | 10 | | 10. | ToT and Behavioral Management | 3.5 | 11 | | 11. | Chattogram Campus | 4.5 | 2 | | 12. | Khulna Campus | 0 | 0 | |  | **Total** | 70 | 84 |  |   Comparison Between 2020-2021 & 2021-2022  Diploma Courses  **Table No. 9**  **Enrollment in the Post-Graduate Diploma Courses**   |  |  |  | | --- | --- | --- | | **Name of the Post Graduate Diploma Programs** | **Enrollment** | | | **2021** | **2022** | | * Human Resource Management (HRM)   (Dhaka Campus) | 324 | 361 | | * Financial Management | 17 | 29 | | * Marketing Management | 32 | 40 | | * Computer Science | 18 | 21 | | * Industrial Management | 23 | 17 | | * Human Resource Management (HRM)   (Chattogram Campus) | 83 | 79 | | * Human Resource Management (HRM) (Khulna Campus) | 14 | 17 | | **Total** | **511** | **564** | |

Income and Expenditure 2021-2022

**Income of BIM**

|  |  |  |
| --- | --- | --- |
| **S/ N** | **Head** | **2021-2022** |
| 1. | Own Earning | 4,99,86,875.34 |
| 2. | Government Grant | 12,99,56,171.90 |
|  | **Total** | **179943047.24** |

**Expenditure of BIM**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.N** | **Economic Code** | **Heads of Expenditure** | **2021-2022** |
| 1 | 3111101 | Officer’s Salary | 1,78,27,680.00 |
| 2 | 3111201 | Employee Salary | 1,33,84,640.58 |
| 3 | 3111302 | Travel Allowances | 1,13,060.00 |
| 4 | 3111306 | Education Allowances | 4,68,500.00 |
| 5 | 3111310 | House Rent | 55,03,235.92 |
| 6 | 3111311 | Medical Allowances | 15,19,945.16 |
| 7 | 3111314 | Tiffin | 1,36,659.35 |
| 8 | 3111315 | Uniform | 2,43,232.00 |
| 9 | 3111316 | Washing Charge | 51,229.68 |
| 10 | 3111325 | Festival Bonus | 50,25,668.00 |
| 11 | 3111327 | Overtime | 14,47,526.16 |
| 12 | 3111328 | Recreational Allowance | - |
| 13 | 3111331 | Refreshment | 10,800.00 |
| 14 | 3111332 | Honorarium/ Fee/ | 35,000.00 |
| 15 | 3111335 | New-year Allowance | 4,84,252.00 |
| 16 | 3111338 | Other Allowances | 1,90,212.00 |
| 17 | 3211101 | Award/Reward | 63,720.00 |
| 18 | 3211109 | Wages (Labour) | 2,91,645.00 |
| 19 | 3211110 | Legal Expenditure | - |
| 20 | 3211111 | Seminar & Conference | 5,97,500.00 |
| 21 | 3211113 | Electricity | 15,77,533.00 |
| 22 | 3211115 | WASA | 25,60,316.00 |
| 23 | 3211119 | Postal Cost | 49,092.00 |
| 24 | 3211120 | Telephone/Telegram | 2,14,782.00 |
| 25 | 3211125 | Circulation & Advertisement | 6,39,853.00 |
| 26 | 3211126 | Audio/Video | 4,00,000.00 |
| 27 | 3211127 | Book, Journal | 41,649.00 |
| 28 | 3211129 | Office Building Rent | - |
| 29 | 3211135 | Recruitment Exam | 16,49,930.00 |
| 30 | 3221101 | Audit Fee | - |
| 31 | 3221108 | Insurance/Bank Charges | 86,565.00 |
| 32 | 3231201 | Training Cost | 4,90,58,009.00 |
| 33 | 3244101 | Transport (Conveyance) | 7,02,409.00 |
| 34 | 3243101 | Petrol, Oil, Lubricant | 3,45,668.00 |
| 35 | 3243102 | GAS | 16,52,177.00 |
| 36 | 3252101 | Bed | 57,677.00 |
| 37 | 3255102 | Printing and Binding | 3,86,931.00 |
| 38 | 3255104 | Stationery, Seal & Stamp | 19,75,751.05 |
| 39 | 3255105 | Others Stationery | 14,64,040.00 |
| 40 | 3257101 | Consultancy | 2,39,26,226.00 |
| 41 | 3257105 | Innovation | 65,398.00 |
| 42 | 3257206 | Allowance | 94,400.00 |
| 43 | 3257301 | Ceremonial Festival | 19,91,109.00 |
| 44 | 3258101 | Vehicle | 7,24,365.00 |
| 45 | 3258102 | Furniture | 19,885.00 |
| 46 | 3258103 | Computer/Office Fixture | 3,31,455.00 |
| 47 | 3258105 | Machine & Tools | 9,94,079.00 |
| 48 | 3258106 | Residential Building | 1,99,99,002.00 |
| 49 | 3258107 | Office Building | 27,80,886.00 |
| 50 | 3258140 | Vehicle Maintenance | 3,00,000.00 |
| 51 | 3257103 | Research | 37,08,082.00 |
| 52 | 3421506 | Contributory Provident Fund | 22,27,484.34 |
| 53 | 3731101 | Gratuity | 66,96,580.00 |
| 54 | 3821102 | Land Tax | 41,880.00 |
| 55 | 3821103 | Municipality Tax | 2,00,000.00 |
| 56 | 4111301 | National Memorial | - |
| 57 | 4112101 | Vehicle Maintenance | - |
| 58 | 4112201 | ICT/ E - Governance | 3,95,260.00 |
| 59 | 4112202 | Computer Equipment | 24,81,182.00 |
| 60 | 4113301 | Software | 6,95,000.00 |
| 61 | 4112303 | Electrical Equipment | 5,15,593.00 |
| 62 | 4112314 | Furniture | 14,98,293.00 |
|  |  | **Total** | **17,99,43,047.24** |

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| **LIST OF TRAINTING PROGRAMS ORGANIZED DURING** **2021 - 2022** |

| **S.L No** | **Course Name** | **Duration** | **Venue** | **Course Coordinator** | **No. of Participants** |
| --- | --- | --- | --- | --- | --- |
| 1 | পেনশন ও আর্থিক ব্যবস্থাপনা | 03-05 August 2021 | Online | M. Amenoor | 22 |
| 2 | সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী | 10-12  August 2021 | Online | M. Amenoor | 16 |
| 3 | Capacity Development for Public Procurement Processes | 08-11  August 2021 | Online | Md. Aminul Islam | 20 |
| 4 | সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন | 03-05 August 2021 | Online | M. Amenoor | 32 |
| 5 | Cyber Security Awareness Training | 17-18 August 2021 | Online | S M Ariful Islam | 35 |
| 6 | Online Office Management | 22 August - 05 September, 2021 | Online | S M Ariful Islam | 26 |
| 7 | Data Analysis with MS-Excel | 22-26 August, 2021 | Online | Farkhunda Dorin | 17 |
| 8 | Operation and Supply Chain Management | 26-28 August, 2021 | Online | Dr. Eng. Md Mamunur Rashid | 12 |
| 9 | NIS & Good Governance Related Training | 04 September, 2021 | Online | Md. Zafar Ali | 46 |
| 10 | NIS & Good Governance Related Training | 06 September, 2021 | Online | Md. Zafar Ali | 36 |
| 11 | পেনশন ও আর্থিক ব্যবস্থাপনা" শীর্ষক online প্রশিক্ষণ | 07-09 September, 2021 | Online | M. Amenoor | 19 |
| 12 | Public Service Innovation | 12-13 September 2021 | BIM Dhaka | Farkhunda Dorin | 11 |
| 13 | PPR 2008 and Annual Procurement Planning | 26-30 September, 2021 | BIM Dhaka | Engr. Md. Mehboob Hasan Kallol | 22 |
| 14 | Training of Trainers (ToT) | 26-30 September, 2021 | BIM Dhaka | Md. Rabiul Islam Khan | 6 |
| 15 | Certificate Course on Leadership and Managerial Competencies (CCLMC) | 24-25 September, 2021 | BIM Dhaka | Mamun Muztaba | 14 |
| 16 | Digital Transformation in Government Offices | 19-30  September, 2021 | Online | Nirjhar Majumder  &  Shaikh Sajibur Rahman | 36 |
| 17 | Management for New Managers | 03-07  October, 2021 | BIM Dhaka | Lamia Farha | 7 |
| 18 | Practical Income Tax & VAT Management | 03-14  October, 2021 | BIM Dhaka | Tanvir Hossain | 23 |
| 19 | সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন শীর্ষক প্রশিক্ষণ | 06-07  October, 2021 | BIM Dhaka | M. Amenoor | 17 |
| 20 | সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী | 09-10  October, 2021 | BIM Dhaka | M. Amenoor | 23 |
| 21 | Foundation Training for the Employees of Walton Hi – Tech Industries Limited | 30-31  October, 2021 | Walton Factory, Chandra, Gazipur | Md. Mahbub ul Alam | 53 |
| 22 | Service Simplification | 10-11  October, 2021 | BIM Ctg | Farkhunda Dorin | 8 |
| 23 | Data Analysis using MS-Excel & Google Sheets | 24 October-  04 November 2021 | Online | Farkhunda Dorin | 14 |
| 24 | Accounts Management for Staff & Executive | 22-23  October, 2021 | BIM Dhaka | Md. Zafar Ali | 11 |
| 25 | ToT on Recent Governance Issues of Bangladesh | 26-27  October, 2021 | Online | Md. Zafar Ali | 18 |
| 26 | TOT on Annual Performance Agreement (APA) | 27-28  October 2021 | Online | Mamun Muztaba | 27 |
| 27 | Capacity Development for Managing Public Procurement Process | 22-25  October,2021 | BIM Dhaka | Md. Aminul Islam | 11 |
| 28 | Digital Transformation in Government Offices | 31 October -11 November, 2022 | BIM Dhaka | Nirjhar Majumder  &  Shaikh Sajibur Rahman | 30 |
| 29 | Project Management | 28-30  October, 2021 | Online | Dr. Eng. Md. Mamunur Rashid | 20 |
| 30 | Government Audit & Advance Financial Management | 26-27  November, 2021 | BIM Dhaka | Md. Zafar Ali  &  Rajibul Hoque | 44 |
| 31 | Internal Audit Management (Online) | 19-27  November, 2021 | Online | Md. Rajibul Hoque | 9 |
| 32 | সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন" শীর্ষক প্রশিক্ষণ | 06-07  November,2021 | BIM Dhaka | M. Amenoor | 10 |
| 33 | NIS & Good Governance Related Training | 20  November, 2021 | Online | Md. Zafar Ali | 17 |
| 34 | Public Procurement Management | 25-27  November, 2021 | Online | Dr. Eng. Md. Mamunur Rashid | 14 |
| 35 | Training of Trainers (ToT) | 21-25  November, 2021 | BIM Dhaka | Md. Rabiul Islam Khan | 18 |
| 36 | Project Monitoring and Evaluation | 05-09  December, 2021 | BIM Dhaka | Aklima Zaman | 12 |
| 37 | সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী | 26-27  December, 2021 | BIM Dhaka | M. Amenoor | 33 |
| 38 | সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন | 29-30  December, 2021 | BIM Dhaka | M. Amenoor | 19 |
| 39 | Digital Transformation in Government Offices | 16-27  January, 2022 | Online | Nirjhar Majumder  &  Shaikh Sajibur Rahman | 27 |
| 40 | Digital Transformation in Government Offices | 16-27  January, 2022 | Online | Nirjhar Majumder  &  Shaikh Sajibur Rahman | 29 |
| 41 | Online Service Simplification | 23-24  January, 2022 | Online | Farkhunda Dorin | 8 |
| 42 | Supply Chain Management | 20 -29  January, 2022 | BIM Ctg | Eng. Md. Tariqul Islam  &  Farkhunda Dorin | 14 |
| 43 | পেনশন ও আর্থিক ব্যবস্থাপনা | 09 -10  January, 2022 | BIM Dhaka | M. Amenoor | 24 |
| 44 | Financial Management for Executives | 02 -06  January, 2022 | BIM Dhaka | M. Amenoor | 8 |
| 45 | NIS Good Governance Related Training | 22  January, 2022 | Online | Md. Zafar Ali | 35 |
| 46 | Online office Management (25th Batch) | 30 January-10 February 2022 | Online | S M Ariful Islam | 23 |
| 47 | Communication and Relationship Management Competency | 11 -13  January, 2022 | BIM Dhaka | Lamia Farha | 18 |
| 48 | Cyber Security Awareness Training (25th Batch) | 04-05  February, 2022 | BIM Dhaka | S M Ariful Islam | 12 |
| 49 | Goods Procurement Process as Per PPR 2008. | 18-19  February, 2022 | BIM Dhaka | Md. Aminul Islam | 11 |
| 50 | Bangladesh Labor Act 2006 and Bangladesh Labor Rules 2015 | 22  February, 2022 | Online | Md. Zafar Ali | 12 |
| 51 | Professional Income Tax & VAT Management | 25-26  February, 2022 | BIM Dhaka | Tanvir Hossain | 14 |
| 52 | Women in Leadership | 23-24  February, 2022 | BIM Dhaka | Lamia Farha | 50 |
| 53 | Women in Leadership | 26-27  February, 2022 | BIM Dhaka | Lamia Farha | 45 |
| 54 | Preparation for Research Concept Notes | 27 February – 03 March, 2022 | Online | Mohammad Sayeedur Rahman  &  Aklima Zaman | 14 |
| 55 | Effective Managerial Communication | 06-08  March, 2022 | Online | Lamia Farha | 11 |
| 56 | Training of Trainers (ToT) | 20-24  March, 2022 | BIM Dhaka | Md. Rabiul Islam Khan | 11 |
| 57 | সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন. | 15-16  March, 2022 | BIM Dhaka | M.Amenoor | 14 |
| 58 | Cyber Security Awareness Training (26th Batch) | 11-12  March, 2022 | BIM Dhaka | S M Ariful Islam | 26 |
| 59 | Feasibility Study for Development Project | 20-21  March, 2022 | BIM Dhaka | M. Amenoor  &  Mohammad Sayeedur Rahman | 19 |
| 60 | Training to Government Employee for Better Performance | 20-25  March, 2022 | BIM Dhaka | M.Amenoor | 17 |
| 61 | Online Office Management (26th Batch) | 20-31  March, 2022 | Online | S M Ariful Islam | 31 |
| 62 | সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী | 30-31  March, 2022 | BIM Dhaka | M.Amenoor | 19 |
| 63 | Entrepreneurship Development | 06-08  March, 2022 | BIM Dhaka | Mamun Muztaba  &  Aklima Zaman | 75 |
| 64 | Localization & Mainstreaming of SDGs Industrial Development & Ecology: Integrating in Citizen Charter, Fyp & APA | 20-24  March,2022 | Online | Mohammad Sayeedur Rahman &  Md. Rajibul Hoque | 15 |
| 65 | Digital Office Solution with Google Tools | 14-25  March, 2022 | Online | Nirjhar Majumder  &  Shaikh Sajibur Rahman | 34 |
| 66 | Training on " Government Audit & Advance Financial Management" | 08-09  April, 2022 | BIM Dhaka | Md. Rajibul Hoque &  Md. Zafar Ali | 25 |
| 67 | Data Analytics & Data Driven Decision Making in Office Management | 20 February -20 April, 2022 | BIM Dhaka | Nirjhar Majumder  &  Shaikh Sajibur Rahman | 38 |
| 68 | Digital Transformation in Government Offices | 10-24  May, 2022 | Online | Nirjhar Majumder  &  Shaikh Sajibur Rahman | 25 |
| 69 | Digital Transformation in Government Offices | 10-24  May, 2022 | Online | Nirjhar Majumder  &  Shaikh Sajibur Rahman | 26 |
| 70 | Advanced Certificate Course on Public Procurement and Project Management | 21 January-28 May, 2022 | BIM Dhaka | Md. Aminul Islam, Lamia Farha & Tanvir Hossain | 14 |
| 71 | Weekend course on Data Analysis Using Microsoft Excel & Google Sheets | 05-06  May, 2022 | BIM Dhaka | Farkhunda Dorin | 7 |
| 72 | Managing Grievance & Disciplinary Issues Related to Employment | 22-25  May, 2022 | BIM Ctg. | Farkhunda Dorin | 12 |
| 73 | Cyber Security Awareness Training (27th Batch) | 24-25  June, 2022 | BIM Dhaka | S M Ariful Islam | 13 |
| 74 | সরকারি অফিস ব্যবস্থাপনা ও দক্ষতা উন্নয়ন | 26-27  June, 2022 | BIM Dhaka | M. Amenoor | 26 |
| 75 | Leadership & Management Development | 05-09  June, 2022 | BIM Dhaka | Lamia Farha | 9 |
| 76 | পেনশন ও আর্থিক ব্যবস্থাপনা | 18-19  June, 2022 | BIM Dhaka | M. Amenoor | 22 |
| 77 | Feasibility Study for Development Project | 11-12  June, 2022 | BIM Dhaka | M. Amenoor  &  Mohammad Sayeedur Rahman | 16 |
| 78 | সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী | 11-12  June, 2022 | BIM Dhaka | M. Amenoor | 20 |
| 79 | Accounts Management for Staff & Executive | 10-11  June, 2022 | BIM Dhaka | Md. Zafar Ali | 20 |
| 80 | ToT on Recent Governance Issues of Bangladesh | 17-18  June 2022 | BIM Dhaka | Md. Zafar Ali | 20 |
| 81 | Weekend course on Data analysis using Microsoft Excel & Google Sheets | 20 May-11  June, 2022 | BIM Dhaka | Farkhunda Dorin | 7 |
| 82 | সরকারি চাকরির অত্যাবশ্যকীয় নিয়মাবলী | 27-28  June, 2022 | BIM Dhaka | M. Amenoor | 15 |
| 83 | Entrepreneurship Development | 27-28  May, 2022 | Online | Mamun Muztaba | 133 |
| 84 | Training of Government Performance Management Skills for Government Officers (GPMSGO) | 19-30  June, 2022 | BIM Dhaka | Md. Zafar Ali | 22 |
| **Total** | | | | | **1,899** |

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| **List of Seminars Organized During 2021-2022** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/N** | **Name of the Seminar** | **Duration** | **No. of Participants** | **Venue** |
| 1. | International Seminar on Emergence of Fourth Industrial Revolution & Challenges of Industrial Sectors in Bangladesh | 14 March, 2022 | 128 | Online |
| 2. | 3rd International Symposium on Industrial Technological Innovation Management for Global Competitiveness. | 07-08 October, 2022 | 95 | Online |

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| **LIST OF TRAINTING PROGRAMS (Request) ORGANIZED DURING** **2021 - 2022** |

| **S.L No** | **Course Name** | **Duration** | **Venue** | | **Course Coordinator** | **No. of Participants** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | Understanding Quality Education, Sustainable Development Goal & Development Practice in Education | 04-14  July, 2021 | Online | Shaikh Sajibur Rahman | | 20 |
| 2 | Office Management | 05-16  September, 2021 | Online | Shaikh Sajibur Rahman | | 20 |
| 3 | Certificate course on Leadership and Managerial Competencies (CCLMC) | 01-02  October, 2021 | BIM Dhaka | Mamun Muztaba | | 23 |
| 4 | বিআইডব্লিউটিএ-এর কর্মকর্তাদের জন্য Foundation Training | 12-30  October, 2021 | BIM Dhaka | M. Amenoor | | 30 |
| 5 | বাংলাদেশ অভ্যন্তরীণ নৌ- পরিবহন কর্তৃপক্ষ (বিআইডব্লিউটিএ)’র কর্মচারীদের জন্য “Basic Office Management” শীর্ষক ২০ (বিশ) দিনব্যাপি প্রশিক্ষণ | 07-29  November, 2021 | BIM Dhaka | M. Amenoor | | 30 |
| 6 | Project Management in Context of Humanitarian Situation and Response | 13-14  December, 2021 | Cox’s Bazar | Mohammad Sayeedur Rahman | | 25 |
| 7 | Orientation Training for Officers of PGCL | 01 -06  January, 2022 | BIM Dhaka | M. Amenoor | | 20 |
| 8 | Accounts Management for Staff and Executives | 28 -29  January, 2022 | BIM Dhaka | Md. Zafar Ali | | 23 |
| 9 | Understanding PPR/PPA for Procurement of Goods, Works & Services | 20-31  March, 2022 | BIM Dhaka | Nirjhar Majumder &  Shaikh Sajibur Rahman | | 20 |
| 10 | Research Methodology | 20 March-01 April, 2022 | BIM Dhaka | Tanvir Hossain  &  Lamia Farha | | 32 |
| 11 | Office Management | 20-21  April, 2022 | BIM Ctg. | Farkhunda Dorin | | 35 |
| 12 | Computer Training on Microsoft Word, Excel and Cloud Computing | 05-07  June, 2022 | BIM Dhaka | S M Ariful Islam | | 30 |
|  | **Total** | | | | | **308** |

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| **SHORT COURSES**  **(1961-1962 - 2021-2022)** |

|  |  |  |
| --- | --- | --- |
| **Year** | **No. of Courses** | **No. of Participants** |
| 1961-1962 | 11 | 151 |
| 1962-1963 | 22 | 491 |
| 1963-1964 | 28 | 526 |
| 1964-1965 | 14 | 221 |
| 1965-1966 | 24 | 370 |
| 1966-1967 | 23 | 487 |
| 1967-1968 | 21 | 347 |
| 1968-1969 | 31 | 506 |
| 1969-1970 | 34 | 325 |
| 1970-1971 | 22 | 387 |
| 1971-1972 | 20 | 332 |
| 1972-1973 | 36 | 565 |
| 1973-1974 | 12 | 216 |
| 1974-1975 | 11 | 330 |
| 1975-1976 | 18 | 535 |
| 1976-1977 | 24 | 440 |
| 1977-1978 | 44 | 768 |
| 1978-1979 | 56 | 1222 |
| 1979-1980 | 66 | 1353 |
| 1980-1981 | 54 | 1696 |
| 1981-1982 | 109 | 1793 |
| 1982-1983 | 91 | 1425 |
| 1983-1984 | 99 | 1651 |
| 1984-1985 | 79 | 1351 |
| 1985-1986 | 78 | 1042 |
| 1986-1987 | 119 | 1260 |
| 1987-1988 | 103 | 1199 |
| 1988-1989 | 117 | 1364 |
| 1989-1990 | 74 | 825 |
| 1990-1991 | 33 | 450 |
| 1991-1992 | 88 | 1058 |
| 1992-1993 | 74 | 890 |
| 1993-1994 | 50 | 618 |
| 1994-1995 | 56 | 771 |
| 1995-1996 | 78 | 1023 |

|  |  |  |
| --- | --- | --- |
| **Year** | **No. of Courses** | **No. of Participants** |
| 1996-1997 | 76 | 1006 |
| 1997-1998 | 71 | 846 |
| 1998-1999 | 76 | 803 |
| 1999-2000 | 106 | 1190 |
| 2000-2001 | 114 | 1649 |
| 2001-2002 | 100 | 1272 |
| 2002-2003 | 84 | 1122 |
| 2003-2004 | 81 | 1051 |
| 2004-2005 | 86 | 1042 |
| 2005-2006 | 88 | 1264 |
| 2006-2007 | 68 | 817 |
| 2007-2008 | 71 | 1052 |
| 2008-2009 | 42 | 971 |
| 2009-2010 | 37 | 529 |
| 2010-2011 | 105 | 1583 |
| 2011-2012 | 59 | 925 |
| 2012-2013 | 68 | 1302 |
| 2013-2014 | 113 | 2458 |
| 2014-2015 | 137 | 3084 |
| 2015-2016 | 112 | 1,890 |
| 2016 - 17 | 113 | 2,066 |
| 2017 - 18 | 77 | 1,292 |
| 2018 - 19 | 87 | 1,742 |
| 2019 - 20 | 65 | 1,270 |
| 2020-21 | 70 | 1595 |
| 2021-2022 | 84 | 1,899 |
| **Total** | **3,680** | **63,708** |

|  |
| --- |
| **POST GRADUATE DIPLOMA IN PERSONNEL MANAGEMENT**  **(1966-67 to 2010)** |

|  |  |  |
| --- | --- | --- |
| **Year** | **Participants Enrolled** | **Participants Graduated** |
| 1966-67 | 37 | 29 |
| 1967-68 | 39 | 24 |
| 1968-69 | 27 | 12 |
| 1969-70 | 31 | 22 |
| 1970-71 | 35 | 18 |
| 1971-72 | 24 | 11 |
| 1972-73 | 34 | 17 |
| 1973-74 | 45 | 17 |
| 1974-75 | 45 | 38 |
| 1975-76 | 60 | 38 |
| 1976-77 | 53 | 37 |
| 1977-78 | 49 | 33 |
| 1978-79 | 76 | 37 |
| 1979-80 | 50 | 33 |
| 1980-81 | 48 | 32 |
| 1981-82 | 60 | 42 |
| 1982-83 | 55 | 48 |
| 1983-84 | 54 | 44 |
| 1984-85 | 54 | 42 |
| 1985-86 | 90 | 65 |
| 1986-87 | 96 | 74 |
| 1987-88 | 95 | 61 |
| 1988-89 | 101 | 56 |
| 1989-90 | 103 | 70 |
| 1990-91\* | - | 15 |
| 1991-92 | 104 | 76 |
| 1992-93 | 103 | 70 |
| 1993-94 | 106 | 76 |
| 1994-95 | 102 | 72 |
| 1995-96 | 165 | 117 |
| 1996-97 | 180 | 120 |
| 1997-98 | 208 | 128 |
| 1998-99 | 212 | 126 |
| 1999-2000 | 214 | 137 |
| 2000-2001 | 196 | 97 |
| 2001-2002 | 232 | 143 |
| 2002-2003 | 190 | 90 |
| 2004 | 223 | 148 |
| 2005 | 262 | 193 |
| 2006 | 375 | 261 |
| 2007 | 396 | 276 |
| 2008 | 378 | 245 |
| 2009 | 370 | 271 |
| 2010 | 346 | 291 |
| **Total** | **5,723** | **3,852** |

\*During the year 1990-91, Post Graduate Diploma in Management (PGDM) was offered instead of two individual traditional courses (PGDPM and PGDIM). A total of 30 participants were admitted in the course and after completion of the 1st part, 15 participants did their specialization in Personnel Management.

\*\* In 2011, Post Graduate Diploma in Personnel Management (PGDPM) was updated as Post Graduate Diploma in Human Resource Management (PGDHRM).

|  |
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| **POST GRADUATE DIPLOMA IN HUMAN RESOURCE MANAGEMENT**  **(2011- 2022)** |

|  |  |  |
| --- | --- | --- |
| **Year** | **Participants Enrolled** | **Participants Graduated** |
| 2011 | 381 | 312 |
| 2012 | 499 | 425 |
| 2013 | 596 | 470 |
| 2014 | 642 | 470 |
| 2015 | 684 | 544 |
| 2016 | 888 | 616 |
| 2017 | 717 | 614 |
| 2018 | 763 | 694 |
| 2019 | 521 | 641 |
| 2020 | 624 | 468 |
| 2021 | 421 | - |
| 2022 | 457 | - |
| **Total** | **7,193** | **5,254** |

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| **POST GRADUATE DIPLOMA IN INDUSTRIAL MANAGEMENT**  **(1980-81 TO 2001-02 & 2012-2022)** |

|  |  |  |
| --- | --- | --- |
| **Year** | **Participants Enrolled** | **Participants Graduated** |
| 1980-81 | 39 | 27 |
| 1981-82 | 36 | 24 |
| 1982-83 | 49 | 33 |
| 1983-84 | 45 | 31 |
| 1984-85 | 51 | 37 |
| 1985-86 | 47 | 34 |
| 1986-87 | 51 | 28 |
| 1987-88 | 52 | 34 |
| 1988-89 | 70 | 41 |
| 1989-90 | 60 | 36 |
| 1990-91\* | - | 13 |
| 1991-92 | 46 | 16 |
| 1992-93 | 52 | 18 |
| 1993-94 | 45 | 15 |
| 1994-95 | 55 | 15 |
| 1995-96 | 30 | 8 |
| 1996-97 | 27 | 13 |
| 1997-98 | 41 | 15 |
| 1998-99 | 22 | 13 |
| 1999-2000 | 14 | 10 |
| 2000-2001 | 16 | 10 |
| 2001-2002 | 8 | 5 |
| 2012 | 32 | 24 |
| 2013 | 42 | 26 |
| 2014 | 45 | 27 |
| 2015 | 36 | 24 |
| 2016 | 39 | 32 |
| 2017 | 28 | 23 |
| 2018 | 23 | 22 |
| 2019 | 25 | 19 |
| 2020 | 23 | 18 |
| 2021 | 23 | - |
| 2022 | 17 | - |
| **Total** | **1,189** | **691** |

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| **POST GRADUATE DIPLOMA IN MARKETING MANAGEMENT**  **(1994 - 95 to 2022)** |

|  |  |  |
| --- | --- | --- |
| **Year** | **Participants Enrolled** | **Participants Graduated** |
| 1994-95 | 60 | 40 |
| 1995-96 | 60 | 25 |
| 1996-97 | 72 | 45 |
| 1997-98 | 73 | 44 |
| 1998-99 | 74 | 32 |
| 1999-2000 | 45 | 24 |
| 2000-2001 | 52 | 36 |
| 2001-2002 | 57 | 35 |
| 2002-2003 | 34 | 20 |
| 2004 | 22 | 8 |
| 2005 | 27 | 13 |
| 2006 | 24 | 16 |
| 2007 | 29 | 17 |
| 2008 | 28 | 13 |
| 2009 | 16 | 13 |
| 2010 | 21 | 14 |
| 2011 | 18 | 9 |
| 2012 | 41 | 29 |
| 2013 | 57 | 38 |
| 2014 | 56 | 34 |
| 2015 | 46 | 38 |
| 2016 | 42 | 32 |
| 2017 | 49 | 31 |
| 2018 | 52 | 45 |
| 2019 | 31 | 26 |
| 2020 | 38 | 23 |
| 2021 | 32 | - |
| 2022 | 40 | - |
| **Total** | **1,196** | **700** |

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| **POST GRADUATE DIPLOMA IN FINANCIAL MANAGEMENT**  **(1994-95 to 2022)** |

|  |  |  |
| --- | --- | --- |
| **Year** | **Participants Enrolled** | **Participants Graduated** |
| 1994-95 | 60 | 39 |
| 1995-96 | 60 | 28 |
| 1996-97 | 65 | 21 |
| 1997-98 | 71 | 32 |
| 1998-99 | 62 | 33 |
| 1999-2000 | 45 | 31 |
| 2000-2001 | 43 | 25 |
| 2001-2002 | 54 | 32 |
| 2002-2003 | 24 | 19 |
| 2004 | 31 | 21 |
| 2005 | 41 | 27 |
| 2006 | 38 | 25 |
| 2007 | 51 | 35 |
| 2008 | 52 | 38 |
| 2009 | 57 | 28 |
| 2010 | 52 | 24 |
| 2011 | 31 | 19 |
| 2012 | 57 | 32 |
| 2013 | 77 | 43 |
| 2014 | 91 | 21 |
| 2015 | 65 | 31 |
| 2016 | 61 | 53 |
| 2017 | 62 | 46 |
| 2018 | 45 | 37 |
| 2019 | 32 | 31 |
| 2020 | 47 | 37 |
| 2021 | 17 | - |
| 2022 | 29 | - |
| **Total** | **1,420** | **808** |

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| **POST GRADUATE DIPLOMA IN COMPUTER SCIENCE**  **(1994-95 to 2022)** |

|  |  |  |
| --- | --- | --- |
| **Year** | **Participants Enrolled** | **Participants Graduated** |
| 1994-95 | 97 | 63 |
| 1995-96 | 78 | 56 |
| 1996-97 | 88 | 47 |
| 1997-98 | 82 | 66 |
| 1998-99 | 80 | 51 |
| 1999-2000 | 69 | 46 |
| 2000-2001 | 80 | 57 |
| 2001-2002 | 73 | 39 |
| 2002-2003 | 50 | 28 |
| 2004 | 22 | 11 |
| 2005 | 27 | 23 |
| 2006 | 24 | 17 |
| 2007 | 29 | 17 |
| 2008 | 28 | 24 |
| 2009 | 16 | 20 |
| 2010 | 21 | 19 |
| 2011 | 18 | 21 |
| 2012 | 41 | 33 |
| 2013 | 31 | 24 |
| 2014 | 33 | 23 |
| 2015 | 23 | 17 |
| 2016 | 29 | 23 |
| 2017 | 25 | 18 |
| 2018 | 32 | 28 |
| 2019 | 28 | 21 |
| 2020 | 18 | 9 |
| 2021 | 18 | - |
| 2022 | 21 | - |
| **Total** | **1,181** | **801** |

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| **DIPLOMA IN SOCIAL COMPLIANCE (2008-2022)** |

|  |  |  |
| --- | --- | --- |
| **Year** | **Participants Enrolled** | **Participants Graduated** |
| 2008(1st Batch) | 32 | 25 |
| 2009 (2nd Batch) | 32 | 31 |
| 2010 (3rd Batch) | 32 | 28 |
| 2011 (4th Batch) | 30 | 27 |
| 2011 (5th Batch) | 34 | 29 |
| 2012 (6th Batch) | 33 | 29 |
| 2013 (7th Batch) | 34 | 30 |
| 2014 (8th Batch) | 44 | 36 |
| 2014(9th Batch) | 44 | 39 |
| 2015 (10th Batch) | 45 | 39 |
| 2016 (11th Batch) | 46 | 39 |
| 2016 (12th Batch) | 46 | 43 |
| 2017 (13th Batch) | 77 | 63 |
| 2017 (14th Batch) | 76 | 69 |
| 2018 (15th Batch) | 60 | 53 |
| 2018 (16th Batch) | 57 | 53 |
| 2019 (17th Batch) | 57 | 53 |
| 2019-2020(18th Batch) | 32 | 29 |
| 2021(19th Batch) | 38 | - |
| 2021 -2022 (20th Batch) | 32 | - |
| **Total** | **881** | **715** |

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| **DIPLOMA IN PRODUCTIVITY& QUALITY MANAGEMENT**  **(2013-2022)** |

|  |  |  |
| --- | --- | --- |
| **Year** | **Participants Enrolled** | **Participants Graduated** |
| 2013 | 14 | 11 |
| 2014 (1st Batch) | 15 | 10 |
| 2014 (2nd Batch) | 19 | 15 |
| 2015 | 13 | 11 |
| 2016 | 17 | 14 |
| 2017 | 17 | 18 (3 from Batch 5) |
| 2018 | 22 | 18 |
| 2019 | 17 | 15 |
| 2019 | 13 | 12 |
| 2020 | 12 | 12 |
| 2021 | 13 | - |
| 2022 | 14 | - |
| **Total** | **186** | **136** |

|  |
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| **Faculty Members, Officers and Staffs of BIM**    **(Not in order of Seniority)** |

| **S/N** | **Name** | **Designation** |
| --- | --- | --- |
|  | Tahmina Akhter | Director General |
|  | Md. Jashim Uddin Badal | Director  (Training, Admin & Finance) |
|  | Md. Mahbub ul Alam | Senior Management Counsellor & Project Director  (On Deputation) |
|  | Akhund Ahammad Shamsul Alam | Senior Management Counsellor  (On Study Leave) |
|  | Engr. Md. Tariqul Islam | Senior Management Counsellor  &  Divisional Head, Human Resource Management Division |
|  | Engr. Md. Mehboob Hasan Kallol | Senior Management Counsellor  &  Divisional Head, Computer Services Division |
|  | S.M. Ariful Islam | Senior Management Counsellor  &  Divisional Head, Project and Social Services |
|  | Dr. Engr. Md. Mamunur Rashid | Senior Management Counsellor  &  Divisional Head, Production Management Division |
|  | Dr. Uttam Kumar Datta | Senior Management Counsellor  &  Divisional Head, Marketing Management Division |
|  | Mohammad Nazmi Newaz | Senior Management Counsellor  (On Deputation) |
|  | Mohammad Mainul Islam | Senior Management Counsellor  &  Divisional Head, General Management Division |
|  | Md. Aminul Islam | Senior Management Counsellor  &  Divisional Head, Consultancy and Productivity Services |
|  | Farkhunda Dorin | Senior Management Counsellor  &  Divisional Head, ToT and Behavioural Management  Division |
|  | Tanvir Hossain | Senior Management Counsellor & Deputy Project Director (On Deputation) |
|  | Lamia Farha | Senior Management Counsellor  &  Divisional Head, Research and Publication Division |
|  | M. Amenoor | Senior Management Counsellor  &  Divisional Head, Accounting and Financial Management Division |
|  | Mohammad Sayeedur Rahman | Management Counsellor, Research and Publication Division |
|  | Md. Zafar Ali | Management Counsellor, Human Resource Management Division |
|  | Nirjhar Mazumder | Management Counsellor, Marketing Management Division  &  Senior Administrative Officer (Additional Charge) |
|  | Shaikh Sajibur Rahman | Management Counsellor, General Management Division |
|  | Md. Rajibul Hoque | Management Counsellor, Accounting and Financial Management Division |
|  | Mamun Muztaba | Management Counsellor, Human Resource Management Division |
|  | Md. Rabiul Islam Khan | Management Counsellor, ToT and Behavioral Management Division |
|  | Aklima Zaman | Senior Research Officer, Research and Publication Division |
|  | Mohammad Humayun Kabir | Senior Accounts and Budget Officer |
|  | S. M. Ashraful Alam | Audio Visual Officer  (On Study Leave) |
|  | Md. Ekramul Haq | Sub-Assistant Engineer  &  Audio Visual Officer ( Additional Charge) |
|  | Md. Ator Ali | Assistant Co-Ordination Officer |
|  | Md. Atiqur Rahman | Assistant Co-Ordination Officer |
|  | Md. Ahsan Habib | Assistant Co-Ordination Officer (CC) |
|  | Roksana Parvin | Assistant Co-Ordination Officer (CC) |
|  | Md. Sohag Hossen | Stenographer Cum Computer Operator |
|  | Most. Shamsunnaher Khatun | Stenographer Cum Computer Operator |
|  | Md. Robiul Islam Tazvir | Stenographer Cum Computer Operator |
|  | Abdullah All Masum | Stenographer Cum Computer Operator |
|  | Israt Jahan Ringku | Stenographer Cum Computer Operator |
|  | Romana Akter | Steno typist Cum Computer Operator |
|  | Md. Abul kalam | Steno typist Cum Computer Operator |
|  | Mohammad. Jubayer Hossain | Accountant (Current Charge) |
|  | Nahid Sultana | LDA Cum Computer Operator |
|  | Md. Sirajul Islam | LDA Cum Computer Operator |
|  | Md. Jalilur Rahman | LDA Cum Computer Operator |
|  | Tahmina Akter | Telephone Operator |
|  | Sultana Akter | Receptionist |
|  | Sayda Asma Akter | Library Attendant |
|  | Emon Ahmed Sheikh | Record Keeper |
|  | Md. Abdul Wadud | Imam |
|  | Md. Abdur Razzak | Head Cook |
|  | Md. Babul Mia | Driver |
|  | Md. Sarwar Hossain Tal ukder | Driver |
|  | Md. Liton Hossain | Driver |
|  | Kazi Darashiko | Driver |
|  | Shankar Pal | Driver |
|  | Md. Abdur Razzak | Head Cook |
|  | Sanu Akhter | Office Assistant |
|  | Md. Sarwar Hassain | Office Assistant |
|  | Dewan Mia | Office Assistant |
|  | Md. Abdul Momen | Office Assistant |
|  | Md. Abdur Rauf | Office Assistant |
|  | Md. Jahangir Alam | Office Assistant |
|  | Md. Abdur Razzak | Office Assistant |
|  | Md. Saad Ahmed | Room Attendant |
|  | Md. Shafiul Bashar | Treser |
|  | Mim Akter | Photocopy Operator |
|  | Md. Rafiqul Islam | Room Attendant |
|  | Wahidul Islam Tanmoy | Office Assistant |
|  | Kamal Mia | Office Assistant |
|  | Pabitra Mondal | Office Assistant |
|  | Tarun Chandra Kirtoniya | Pump Operator |
|  | Md. Amir Hossain | Security Guard |
|  | Arjun Chandra Das | Security Guard |
|  | Md. Yusuf Ali | Security Guard |
|  | Abdul Hakim Akand | Security Guard |
|  | Md. Sayedul Haque | Security Guard |
|  | Md. Mojibur Rahman | Security Guard |
|  | Md. Julhas Mia | Security Guard |
|  | Md. Rafiqul Islam | Security Guard |
|  | Selim Howladar | Security Guard |
|  | Md. Azim Uddin | Gardener |
|  | Dilip Kumar Das | Sweeper |
|  | Sri Shankar Mali | Sweeper |
|  | Md. Rafiqul Islam | Sweeper |
|  | Shrimoti. Konika Rani | Sweeper |

|  |  |  |
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| **Chattogram Campus** | | |
| **S/N** | **Name** | **Designation** |
| 1. | Farkhunda Dorin | Deputy Director (Additional Charge) |
| 2. | Md. Abdur Rauf | Head Assistant |
| 3. | Pranto Bashak | LDA Cum Computer Operator |
| 4. | Md. Jasim Uddin | Driver |
| 5. | Md. Jamal Uddin | Cook |
| 6. | Md. Abul Kalam | Office Assistant |
| 7. | Md. Dulal Mia | Security Guard |

|  |  |  |
| --- | --- | --- |
| **Khulna Campus** | | |
| **S/N** | **Name** | **Designation** |
| 1. | Md. Aminul Islam | Deputy Director (Additional Charge) |
|  | Jahanara Anwari | Head Assistant |
| 3. | Al Amin | LDA Cum Computer Operator |
| 4. | Kader Sikdar | Office Assistant |
| 5. | Md. Jakir Mia | Security Guard |
| 6. | Md. Romij Uddin | Security Guard |