



**BANGLADESH INSTITUTE
OF MANAGEMENT (BIM)**



(Ministry of Industries)

4, Sobhanbag, Mirpur Road, Dhaka

www.bim.gov.bd

Ref: 36.07.0000.012.29.007.23 Date: 19-06-2023

**Sub: 3-Days Course on Public Procurement
Management**

Dear Sir/Madam,

It is our pleasure to let you know that Bangladesh Institute of Management (BIM) is going to conduct a 3 (three) days offline/on-campus training course on **Public Procurement Management** at its Dhaka campus during **October 26-28, 2023, batch# 88**.

In this regard, nomination(s) to the training course from your organization(s) shall be highly appreciated. For further details, please feel free to contact.

Thanking you.

(Dr. Engr. Mamunur Rashid)

Senior Management Counsellor and
Head, Production Management Division &
Course Coordinator

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To

Public Procurement Management

BACKGROUND OF THE COURSE

The background of this course is to help bridge the current deficit in qualified human resources and to enable procurement professionals to cope with the challenges of regulating, executing and monitoring public procurement in an economic and socially responsive manner.

OBJECTIVES

The course is designed to provide the concepts and techniques of real public procurement management. At the end of the program, the participants will have acquired a full spectrum of knowledge and skills covering:

- legislative and regulatory frameworks and corresponding institutional models for successful
- discharge of the functions of a modern procurement system
- execution of the procurement process for goods, works and services (including innovative
- contracting modalities like public private partnerships and e-procurement)
- procurement audit, control and reporting techniques in public procurement
- control and reporting techniques for procurement operations

COURSE OUTLINE

- Inauguration, Registration, Sharing course outline.
- Procurement Process
- Procurement Management of Supply Contracts
- Procurement of Physical Services
- Works Procurement Management
- Procurement of Consultancy services;
- Dispute settlement and Fraud and Corruption in Public Procurement

- Procurement Audit and E-Procurement (Legal issues and implementation models)
- Certificate awarding and course closing and evaluation

WHO SHOULD ATTEND

This course is suitable for all level of managers and executives employed in Public sector, NGOs, Private and others organizations who are directly or indirectly involved with any procurement or procurement nature activities and willing to develop their career as professional on public procurement management.

ELIGIBILITY FOR THE COURSE

Any individual, graduate from any discipline working in private, public and NGO or self-employed.

METHODOLOGY

Lecture, group discussion, Exercise, Case Study, practical Demonstration etc.

DURATION: October 26-28, 2023

TIMING: 09:00 – 17:30 hrs

**VENUE: BIM, 4Sobhanbag, Mirpur Road
Dhaka – 1207.**

**FEES: Tk.7,000/- (Seven thousand) excluding
VAT and Tax.**

per participants which include refreshment, course materials etc. (payment should be made by Cross Cheque/Bank Draft/Pay Order in favor of **Director General, BIM, Dhaka**)

LAST DATE OF

REGISTRATION: October 25, 2023

COURSE ASSOCIATE:

Most. Shamsunaher Khatun

Stenographer Cum-Computer Operator

shamsunaher091@gmail.com

Contact No: 01797550394.

RESIDENTIAL FACILITY

Limited Residential facility is available for those who are from outside Dhaka.

**BANGLADESH INSTITUTE
OF MANAGEMENT**

4, Sobhanbag, Mirpur Road, Dhaka-1207.

SAMPLE NOMINATION FORM

1. Name (Block Letter) :
2. Mailing Address :
(With Phone No.)
3. Permanent Address :
4. Date of Birth :
5. Nationality :
6. Education :

Year Institute Degree Div./Class

7. Training : (in order of recency)
8. Experience : (in order of recency)
9. Name of the Nominating Organization:
10. Accommodation in BIM Hostel :

YES NO

DHAKA OFFICE	<input type="checkbox"/>	<input type="checkbox"/>
KHULNA SUB-OFFICE	<input type="checkbox"/>	<input type="checkbox"/>
CHITTAGONG SUB-OFFICE	<input type="checkbox"/>	<input type="checkbox"/>

11. Approval / Signature of the
Nominating Authority: _____

**ADDRESS
BIM DHAKA OFFICE**

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BIM KHULNA CAMPUS

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**3 Days Training Program on
Public Procurement
Management**

October 26-28, 2023



BIM

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
বাংলাদেশ ইনস্টিটিউট অব ম্যানেজমেন্ট
BANGLADESH INSTITUTE OF MANAGEMENT
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